

# HISTORIC PRESERVATION COMMISSION

Regular Commission Meeting  
Wednesday, May 14, 2008  
Harrigan Centennial Hall – 7:00 p.m.

## Minutes

Call to Order: 7:00 p.m.

Roll Call: Peter Gorman, Dale Williams, Pat Eliason, Thelma Carter Bill DeArmond.  
Absent: Cindy Baldwin-Kitka and Anne Pollnow (submitted comments in writing)

A. Approval of minutes from 4/9/2008

*MOTION*: Approve minutes from 4/9/08 2<sup>nd</sup> Pat Eliason **Unanimously Passed.**

B. Additions/Deletions to the Agenda -  
Delete Sitka Tribe Reports  
Added under new business G-7 SJ Subdivision

C. PERSONS TO BE HEARD

D. CORRESPONDENCE: Brown Research sent a services information sheet. They are in the business of consulting for projects that require historical information/research.

E. REPORTS

1. Meeting with City Administrator & City Commissions

- Local review process needs to be established
- Federal and State review process needs to be established
- What level of review is required
- Attendance at other commission meetings (not HPC)
  - Members will only represent the HPC if they have had prior approval. This is necessary so that the HPC can discuss projects together and devise comments

2. Grants - Preserve America – will not submit this year

F. UNFINISHED BUSINESS

1. Historic Properties Review Process

Three separate channels to work through.

Building Dept. – Preston O’Connell

Planning Dept.-Wells Williams

Public Works Dept. – Mike Webb

At this time the Planning Commission sends their agenda and the HPC reviews topics then requests additional information if deemed necessary.

Peter will send a letter to Mr. Dinley requesting his participation to provide input at the June 11<sup>th</sup> HPC meeting on the review process. This process is needed so projects can be reviewed efficiently.

G. NEW BUSINESS

1. Street Naming – Develop work group to create policy. Create a form for the public to use for nominating a street name.

Bill DeArmond attended the assembly meeting for the housekeeping ordinance for the street naming process. Bill D. gave the background information to the assembly.

Assembly approved the ordinance. Bill D. will work with his subcommittee on a process.

Possibly advertise a public meeting for community members to suggest street names. Create a form on how to nominate a street. Request city ordinance.

2. Summer Meetings – Meetings will continue through the summer

3. Attendance at Planning Commission meetings – comments will be sent in writing. Attendance at meeting not necessary.

4. Delta Western Project Comments

*MOTION:* Due to the historical significance of Japanski Island the HPC requests that a qualified observer be present during excavation to document any historical properties and artifacts that may be present. 2<sup>nd</sup> Peter Gorman **Unanimously Passed**

Peter will forward the motion to the C&B Planning Commission and Delta Western.

5. Review of “A Historical, Architectural, Archeological, and Cultural Resource Assessment for Proposed Improvements to the Sitka Rocky Gutierrez Airport.”

*MOTION* – Peter will request a meeting SWCA to review the plan and discuss HPC concerns.

2<sup>nd</sup> Thelma Carter **Unanimously Passed**

6. Trip to New Orleans

City approved grant to send Anne Pollnow to New Orleans. Historic Preservation Fund grant project.

7. SJ Subdivision – Peter will forward the following motion to the Planning Commission meeting for 5/20/08

*MOTION* - HPC feels historic properties will be impacted. More time is needed to investigate potential impacts. Consult with National Park Service. 2<sup>nd</sup> Pat Eliason.

**Unanimously Passed**

8. Sawmill Cove Industrial Park – Proposed AP is located in the Park.

Paving a bus turnaround through the commercial area for transit service.

*MOTION* - Peter Gorman will send a letter of no impact 2<sup>nd</sup> Thelma Carter **Unanimously Passed**

H. NEXT MEETING DATE June 11<sup>th</sup>, 2008 7:00 p.m.

I. ADJOURNMENT 8:45 p.m.

Respectfully submitted,

Linda Speerstra  
Contractual Secretary