

**CITY AND BOROUGH OF SITKA**  
**Climate Action Plan Task Force**  
**Minutes of Meeting**  
**January 8, 2010**  
**Coast Guard Air Station Training Room**

**I. Call To Order and Roll Call**

**Quorum Present:** Kerry MacLane, Michelle Putz, Dave Nicholls, Kenyatta Bradley, David Neel  
**Members of the Public:** Juliet Agne, Kyle Crow, Robert Bradley

**II. Approval of Agenda:**  
**Agenda was approve**

**III. Approval of the Minutes**

- **Minutes from December 11 and December 29 meetings will be approved at next meeting.**
- **For future minutes, all public comments will go under a separate section at the end of the minutes instead of within business notes.**

**IV. Carbon Totals**

- The committee was curious to know how much CO<sub>2</sub> the current Initiatives List already reduced. The total amount reduced from the “In-Progress Initiatives” came out to be 119 tons of CO<sub>2</sub>. The group’s target carbon reduction calculated out to be 933 tons. This was based off of 2003 numbers. 2003 is the baseline year for the Climate Action Plan. The group wanted to remind each other that the goal of the CAP is to help reduce Sitka’s Greenhouse Gas Emissions by 25% by 2020.
- The amount of CO<sub>2</sub> reduced according to the values on the “Hard Numbers” spreadsheet, the projects where obtainable numbers were available in each of the five categories used to rate the project, equaled out to be 471 tons. This means that the group needs to find more projects or fill-in more numbers to help Sitka see a reduction in carbon emissions.

**V. Member Reports**

- **Kerry:** Reported on information obtained regarding the Jarvis Street Diesel Generators. It appears that the cost to replace the generators is \$5 million, but this will allow a 22% decrease in diesel consumption. Since the decrease in diesel consumption is desirable among committee members, this project was moved from the “Hard Numbers” spreadsheet to the “In-Progress” spreadsheet.
- **Dave:** Dave gave an update about his findings in the transportation sector of the report. He found hard numbers to report to the group and wanted to know what type of fuel reduction or savings the group would like for him to investigate to come up with more useable numbers in the Initiatives Spreadsheet.
- **Kenyatta:** Calculated values for the school buildings and added them to the Initiatives List. He also told the group that an Energy Audit was done at Blatchley Middle School and will fill in the table with appropriate numbers from that audit.

**MOTION:** Michelle moved that Dave finish up the numbers for his report by factoring in electric (1/3) and hybrid (2/3) vehicles to achieve a 25% savings. 2nd by Kerry.

**ACTION:** Approved Unanimously

**MOTION:** Kerry moved to create a project/policy for the city to purchase vehicles that have improved gas mileage and added to the Initiatives List. 2nd by Michelle.

**DISCUSSION:** Dave will take this into consideration when he calculates his numbers for the spreadsheet.

**ACTION:** Approved.

## **VI. Initiatives Spreadsheet Revision**

Review and revising of the initiatives on the spreadsheet: The following edits were done to the Initiatives Spreadsheet with some discussion about the various projects listed.

- Take away “Employee Training” and “Recycle Building Materials” from list
- Update Jarvis Street Diesel Plant project with accurate values in proper categories
- Idling monitors should be moved to a different spreadsheet in the master list. Discussion about who should keep track of idling monitor should be done by each department.
- “Streetlight Replacement” appears twice on list. Both will not be included in the numbers until a final decision is made by the Electric Dept.
- Juliet explained where she got the numbers to calculate total CO<sub>2</sub> emissions. The amount of tons of carbon emitted from electricity usage is 0.0007 (per KWh) and amount emitted from fuel is .01 tons (per gal).
- Kenyatta has agreed to find more projects to add to the list based on the BMS Energy Audit. He is also assigned to find savings for other schools based on the assumption that the projects will achieve a 15% savings.

## **VII. Next Meeting and Timeline**

- The next meeting will be at the Coast Guard Air Station Training Room on Jan 22 at 5pm.
- All members should have their duties finished and submitted to Juliet by Wed, Jan 20.
- At the next meeting, the committee will look into putting together a presentation for the Assembly.
- Paul and Juliet will work on some sort of CAP draft to bring to the next meeting to discuss further projects and any formatting that needs to be done.
- The goal of the next meeting is to finish one section of the CAP in order to get a baseline of the other sections so the CAP can be written.
- A special meeting will be set for Feb 5<sup>th</sup> at the Coast Guard Air Station Training Room in order to figure out the logistics of the CAP final and to practice the presentation of the CAP to the Assembly for the work session.

## **VIII. Adjournment**

The meeting adjourned at 7:20 p.m.

Respectfully submitted,

Juliet Agne - Task Force Intern

AmeriCorps Intern with Sitka Conservation Society/City and Borough of Sitka