

CITY AND BOROUGH OF SITKA
Climate Action Plan Task Force
Minutes of Meeting
February 19, 2010
Centennial Building

I. Call To Order and Roll Call

Quorum Present: Kerry MacLane, Michelle Putz, Dave Nicholls, Kenyatta Bradley, David Neel, Norm Campbell

Members of the Public: Juliet Agne

II. Approval of Agenda:

Agenda was approved

- Approve meeting minutes for 1/29, 2/5, 1/22
- Review the CAP for an hour or so
- Discuss new ideas to meet the goal

MOTION: Ken made a motion to approve the agenda. Norm 2nds motion.

ACTION: Passes unanimously

III. Approval of the Minutes

MOTION: Michelle moves to approve three sets of minutes with edits. Ken 2nds motion.

ACTION: Passes

IV. Go through Climate Action Plan

The group discussed the length of the current draft of the CAP and decided to edit down the content. Most of the information about Southeast Alaska or Sitka should be kept because of the relevance to the community and other broader topics (state and national information) will be moved to an appendix. The general information in the document will also be summarized and kept within the meat of the document.

Discussion on “Background” Section:

Norm mentioned that a shorter document is better, so the group should make the effort to get the CAP to a reasonable size. David Neel said he would summarize his portion of the CAP (Background Information). In this process, he will sort out what information can go into an appendix and what information should stay in the document. Kenyatta suggested that the watershed and fishery impacts section should be included in the text of the document because it is directly related to Sitka’s Economy.

Discussion on “Greenhouse Gas Emission” Section:

This CAP section has a summary of the CAPTF’s methodology and values of Sitka’s emissions. The table gives a visual breakdown of the highest GHG emissions. The wording in this section is a little long, Michelle will go through and make edits to shorten the section.

Discussion on “Emission Reduction Initiatives” Section:

The information in this section was very informative and had a detailed breakdown of the types of projects the group researched in order to meet their emission reduction goal. Wording on projects was discussed. Kerry noticed that some of the initiatives he has been researching were not added into the summary table. Based on further discussion, this table will show summarized project results, Michelle will summarize the information on the Energy Audit table and move the table to an appendix. The group agreed that the table is informative, but is taking up a lot of space in the front of the document.

Discussion on “Transportation” Section:

The group likes the informative research Dave Nicholls has done for the CAP, but should be re-formatted. The CAPTF adopted the idea of writing the CAP similar to the format of the Brattleboro CAP, so Dave should re-format his report to match that appearance.

V. Ideas for meeting the CAP reduction targets

In the process of drafting the CAP, it was discovered that if all the projects for BMS were to be done (from the audit), then that will increase electricity and heating fuel usage for the building. This is because the envelope of the building is tighter and more air will need to be heated and circulated through the building. Therefore, all the BMS initiatives will need to occur to cancel out the increase in energy usage. Unfortunately, this means that the CAPTF will have to come up with more projects to recommend in the CAP in order to meet the reduction goals.

MOTION (as amended): To officially recommend that all buildings(including schools) switch to interruptible electric heating. 2nd by Ken.

ACTION: Passes

Here is the list of projects that the CAPTF decided to add to the CAP to meet their reduction goals:

- Switch _____, _____, _____, buildings to interruptible electric heating (recommend all, but prioritize buildings)
- Do energy audits on remaining schools and recommend projects from audits
- Municipal vehicle fleet audit: ensure that the right vehicle is used for the correct purpose
- Install Direct Digital Controls at Keet Gooshi Heen
- Wear your coat to work day
- Explore partnerships to use resources (link entities, like support the local bus lines)

The items that were selected are as follows:

- Switch _____, _____, _____, buildings to interruptible electric heating (recommend all, but prioritize buildings)
- Do energy audits on remaining schools and recommend projects from audits
- Municipal vehicle fleet audit: ensure that the right vehicle is used for the correct purpose
- Install Direct Digital Controls at Keet Gooshi Heen
- Explore partnerships to use resources (link entities, like support the local bus lines)

The added quantifiable projects (switch buildings to electric heat, DDC at Keet, and vehicle fleet audit) will be researched for the next meeting.

VI. Meeting with the Assembly

A draft CAP will not be ready by the March 3 CAPTF meeting. The group would like to reschedule that meeting from March 3 to March 9. This will be another general meeting where the CAPTF will invite members of the Assembly to get input. The CAPTF also plans on keeping the March 23 date to work with the Assembly, but proposes a general meeting instead of a work session. Michelle will ask Colleen.

VII. Duties

Michelle: Edit CAP, ask Colleen about new meeting time, work with Juliet on prioritizing buildings for electrical heating installation.

Ken: Come up with values for DDC installation at Keet and edit (summarize) school section in CAP.

Kerry: Re-write “Big Burn” section to add more info about alternative energy, check over waste sections in CAP.

David Neel: Summarize section in CAP, work with Dave on auditing vehicle fleet.

Dave Nicholls: Format transportation section similar to that of the Brattleboro CAP, work with David on auditing vehicle fleet.

Juliet: Figure out which City buildings do not have electric heating and forward information to Michelle.

VIII. Adjournment

Meeting was adjourned at 7pm

Respectfully submitted,

Juliet Agne - Task Force Intern

AmeriCorps Intern with Sitka Conservation Society/City and Borough of Sitka