

**CITY AND BOROUGH OF SITKA**  
**Climate Action Plan Task Force**  
**Minutes of Meeting**  
**May 5, 2010**  
**Coast Guard Air Station Conference/Training Room**

**I. Call To Order and Roll Call**

**Quorum Present:** Kenyatta Bradley, Michelle Putz, Kerry MacLane, Norman Campbell, David Neel, David Nicholls

**Members of the Public:** Juliet Agne

**II. Approval of Agenda:**

- Discuss recent edits to the plan
- Assign duties for May 25 Assembly Work Session

**Agenda was approved**

**III. Approval of the Minutes**

- Minutes from April 9 CAPTF meeting will be approved at next meeting

**IV. Climate Action Plan Edits**

Michelle wanted to go over specific sections in the plan to make sure everyone is satisfied with the wording. The group also wanted to discuss any changes in order to come up with a consensus for the final draft of the document.

**Discussion:**

- Page 22: The group agreed to keep the section highlighted in bold, but change around the wording. **“Any future development (in terms of increasing the number or size of municipal buildings) will increase the City’s overall greenhouse gas emissions. Thus to continue to meet the Assembly’s goal, high efficiency standards and the availability and use of electric heat will be necessary in all new buildings and additions.”** This section was found in “Other Initiatives: Facility Heating” portion of the plan.
- Page 38: Kerry led a discussion about a new proposal he wanted to add to the plan. The initiative, “Materials Reuse Center”, encourages the development of a new area at the current transfer station to offload larger, reusable goods that can be purchased or exchanged. This proposal lessens the municipal waste stream load by allowing community members the opportunity to exchange larger, reusable items.

MOTION: Michelle moves to accept and include project in the Climate Action Plan. Norm 2nds motion.

ACTION: Passes unanimously

- Page 47: The group discussed the wording about the “Policy Recommendations”. Some edits were made to the section.
- Page 61: Michelle did some editing to the funding section of the plan. The group liked the present format compared to the past format.

MOTION: Kerry moves to approve changes to the Climate Action Plan. David Neel 2nds motion.

DISCUSSION on MOTION: Ken wanted to discuss further the “rate per gallon tax” proposed as a funding option in the CAP. The group would like to keep that option in the plan to give the Assembly

choices if need be, but the tax might not be feasible in Sitka due to the fishing fleet. The solution discussed was to make the tax specific for road based vehicles. Michelle will make the necessary edits to have the plan reflect this decision.

ACTION: Motion passes

#### **V. Assignments for Assembly Work Session**

The CAPTF is scheduled to work with Assembly members to discuss the CAP and make any final edits necessary. The group will have one hour to work with the Assembly to work out any problems.

The structure of the work session is as follows:

- Overview of each section in the CAP (approx 1 minute per section)
- After presentation, open up floor for questions and discussion

Assignments (and presentation order) are as follows:

- Agenda: Michelle
- CAP Origin: Michelle
- Impacts of Climate Change: David Neel
- Adjustments/Big Burn: Kerry
- Already Accomplished Initiatives: Norm
- Audits: Ken
- Heating: Michelle
- Other Initiatives: Ken
- Transportation: David Neel
- Purchasing and Waste: Kerry
- All Employees: Norm
- Community Wide Measures: Michelle
- Conclusion: All

Michelle will invite City staff to Work Session

#### **VI. Adjournment**

The meeting adjourned at 6:10 p.m.

Respectfully submitted,

Juliet Agne - Task Force Intern

AmeriCorps Intern with Sitka Conservation Society/City and Borough of Sitka