
LOCAL EMERGENCY PLANNING COMMITTEE
Regular Committee Meeting Minutes
August 11, 2011
Fire Hall

A. CALL TO ORDER – Chair Miller called the meeting to order at 12:06pm.

B. ROLL CALL – (Quorum established with one member present from four different categories.)
Present:

- Category 2: Fire Chief Dave Miller, Myron Fribush, Lt. Barry Allen.
- Category 3: Ken Fate, PIO
- Category 4: Annabel Lund
- Category 5: Trish White, Charles Howlett.
- Category 6: Michelle Kennedy, Donna ~~Diamond~~ Callistini.
- Category 7: Al Stevens, LEPC Coordinator.

Absent:

- Category 1: Mayor Westover, Assembly Liaison (excused).
- Category 2: Leslie Wood, Penny Lehmann, Dan Youngberg (all excused), vacancy (1).
- Category 3: vacancy (1).
- Category 4: William Peters.

Others Present:

- City: Gail Johansen Peterson, contract secretary.
- Guests: UAS Representatives: Pat Hughes, Cheryl Stromme, Amanda Smith; Members of Public: Bob Gorman; Peter Kennedy; Pharmacy Interns: Cheryl Norton, Johanna Thompson.

C. INTRODUCTION OF NEW MEMBERS & Welcome Guests.

Chair Miller welcomed Guests. There were no new members.

D. ADDITIONS/DELETIONS TO AGENDA – None.

E. APPROVAL OF MINUTES

M-Stevens/S-Allen to approve the minutes of July 14, 2011. Motion carried.

F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

- UAS Sitka Campus Emergency Response Team members informed LEPC about their newly formed committee. Campus safety training was recently provided by the Alaska University system.
- Vice Chair White introduced Pharmacy interns from the University of Washington.

G. COMMUNICATIONS

Chair Miller reported Tom Matisse, Juneau Emergency Manager/MMRS SE Alaska Hospital Tent Project, and Joel Curtis, Tsunami/Earthquake preparedness, will speak to LEPC in September.

H. COMMITTEE REPORTS

Pandemic Work Group Report – Al Stevens reported on the Pandemic Work Group. Chair Lehmann received assistance from Al Stevens to provide a draft evaluation of Sitka's Mass Vaccination Plan for State Public Health reporting purposes.

I. OLD BUSINESS

1. Charles Howlett reported Sitka Community Hospital will hold an emergency table top exercise August 15 at 9am in Sitka Community Hospital; members of LEPC are invited to participate. Also, Hazwoper ICS & Hospital Decontamination Training is being arranged and formation is underway of a mobile response team comprised of both Sitka and SEARHC Hospitals.
2. Al Stevens is working with Public Works on assignment of equipment in the event of a Tsunami/Earthquake incident, so there can be ready access to road clearing equipment.
3. There will be a test of power systems at Keet Gooshi Heen as an emergency operations center. The kitchen at KGH is also being developed for emergency use, which would be operated by Red Cross members. Room assignments are being developed for KGH and Sitka High School to centrally locate emergency operators and their family members during an emergency.
4. The official letter from Mt. Edgecumbe Hospital was received stating Mt. Edgecumbe Hospital is not able to provide shelter for Japonski Island, as was proposed over twenty years ago. The facility is not able to accommodate the current number of people anticipated in an emergency. Under consideration: obtaining busses to evacuate students from Mt. Edgecumbe High School.
5. Public Information Officer (PIO) class may be rescheduled for late October 2011; this will be a two day course during week days. This will provide participants with a national certification.
6. October 11, 2011 is the tentative date for LEPC's presentation to the Assembly.

J. NEW BUSINESS

1. Chief Miller, Al Stevens and possibly Chris Brewton, City electric department will speak to the Chamber of Commerce. Emergency preparedness information specific to businesses will be presented and information from businesses will be received to develop a needs assessment.
2. LEPC and EMP grants have been awarded for a position to maintain emergency plans.

K. COMMENTS

- Kathy Ingallinera's term recently expired on LEPC. She continues to serve on the "PETS" program for sheltering local animals, and might participate in that capacity with LEPC.
- Al Stevens offered training in topics useful to UAS' Campus Emergency Response Team. He encouraged sharing of Emergency Plans. UAS' continued participation in LEPC was welcomed.
- September is National Preparedness Month.
- Sitka will host a Tsunami Conference, September 13 – 15, 2011. This is the second time the State has organized such a conference. Each Southeast Alaska community will be represented by at least two members; the conference will be open to the public.

L. SET NEXT MEETING DATE(S)

LEPC Regular Monthly Meetings: Second Thursday of each Month, noon at the Fire Hall.

Next Regular Meeting Date: **September 8, 2011, Noon, Fire Hall.**

N. ADJOURNMENT

M – Stevens/S – Lund to adjourn the meeting. Motion carried.

Chair Miller adjourned the meeting at 12:50pm.

MINUTES PREPARED BY:
Gail Johansen Peterson, Contract Secretary, City of Sitka