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**LOCAL EMERGENCY PLANNING COMMITTEE**  
Regular Committee Meeting Minutes  
November 18, 2010  
Fire Station

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**A. CALL TO ORDER** – Chair Miller called the meeting to order at 12:05pm.

**B. ROLL CALL** – (Quorum established with at least one member from four different categories.)

Present:

Category 2: Fire Chief Dave Miller, Kathy Ingallinera, Michelle Dittrich, Penny Lehmann, Dan Youngberg.

Category 3: Ken Fate, PIO

Category 4: Annabel Lund

Category 5: Charles Howlett

Category 6: Michelle Kennedy, Donna Dimond.

Absent:

Category 1: Mayor Westover, Assembly Liaison.

Category 2: Barry Allen, Leslie Wood, vacancy (1).

Category 3: vacancy (1)

Category 4: William Peters

Category 5: Trish White

Category 6: ~~Michelle Kennedy.~~

Category 7: Al Stevens, LEPC Coordinator

Others Present:

City: Christopher Brewton; Mossy Mead.

Guest(s): Peter Kennedy

**C. INTRODUCTION OF NEW MEMBERS** None.

**D. ADDITIONS/DELETIONS TO AGENDA**

a. Discussion about the power outage.

**E. ADDITIONS/DELETIONS TO MINUTES**

It was moved and seconded to approve minutes of October 14, 2010. Motion carried.

**F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA** None.

**G. COMMUNICATIONS** None.

**H. COMMITTEE REPORTS**

a. Pandemic Work Group – There have been no documented cases of flu in Sitka. A Pandemic Work Group meeting was not held. Flu shots are available through local hospitals and medical clinics, etc. No adult shots are available at the Public Health Center, however, they do have children's vaccines.

**I. OLD BUSINESS**

**Disaster Preparedness Planning:**

a. New Sirens and radio communications shelter were discussed; nothing new reported.

**J. NEW BUSINESS**

Chris Brewton, City of Sitka Electric Department, discussed the problems that occurred during the power outage, his thoughts for the future and improvements if a similar power outage situation were to happen again.

Raven Radio now has “radio-in-a-box” available. Ken Fate discussed how this would help in a power outage.

Committee members discussed a possible work group to develop a public information brochure about power outages.

Alaska Broadcasters Association has an emergency plan.

**K. COMMENTS** None.

**L. SET NEXT MEETING DATE(S)**

LEPC Regular Monthly Meetings: Second Thursday of each Month, noon at Fire Hall.

Next Regular Meeting Date: **December 9, 2010, Noon, Fire Hall.**

**M. Emergency Operations Plan: Earthquake Plan Update, if any**

There was a brief discussion on the Earthquake Plan progress, with nothing new to report.

**N. ADJOURNMENT**

**It was moved and seconded to adjourn the meeting. Motion carried.**

MINUTES PREPARED BY:  
Gail Johansen Peterson, Contract Secretary, City of Sitka