
LOCAL EMERGENCY PLANNING COMMITTEE
Regular Committee Meeting Minutes
December 9, 2010
Fire Station

A. CALL TO ORDER – Chair Miller called the meeting to order at 12:05pm.

B. ROLL CALL – (Quorum established with at least one member from four different categories.)

Present:

Category 2: Fire Chief Dave Miller, Dan Youngberg.

Category 3: Ken Fate, PIO.

Category 4: William Peters.

Category 5: Trish White, Charles Howlett.

Category 6: Michelle Kennedy.

Category 7: Al Stevens, LEPC Coordinator.

Absent:

Category 1: Mayor Westover, Assembly Liaison (excused).

Category 2: Barry Allen, Penny Lehmann, & Kathy Ingallinera (excused), Michelle Dittrich,
Leslie Wood.

Category 3: vacancy (1).

Category 4: Annabel Lund.

Category 6: Donna Dimond (excused).

Others Present:

City: Mossy Mead; Gail Johansen Peterson, contract secretary.

Guest(s): Peter Kennedy

C. INTRODUCTION OF NEW MEMBERS

- a. Newly appointed member Dan Youngberg was introduced.

D. ADDITIONS/DELETIONS TO AGENDA

- a. Discussion about “call bursting” and evacuation of old Mill Site area.

E. ADDITIONS/DELETIONS TO MINUTES

A typographic error in the roll call was noted to confirm Michele Kennedy was present.

It was moved and seconded to approve as corrected minutes of November 18, 2010.

Motion carried.

F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA None.

G. COMMUNICATIONS

Draft handbook for Local Emergency Planning Committees was circulated for member comment.

H. COMMITTEE REPORTS – none.

I. OLD BUSINESS

Disaster Preparedness Planning:

- a. Al Stevens reported on Federal reports for FAA & Homeland Security Emergency Management.

- b. Evacuation of foreign language and seasonal workers at Old Mill Site area was discussed.

J. NEW BUSINESS

Call Bursting: difficulties with the new call bursting system at the Police Department were noted during the recent siren test conducted by the City electric department. The next test will be in January. The call bursting system will operate from the Police Department and aid in community wide searches and warning announcements. Six of the ten sirens are installed; it may be possible to coordinate and match the message on the phone burst with the message on the siren.

Public service announcement(s) and news story(ies) will be coordinated by the PIO in advance of the next call bursting and siren test.

A Southeast Alaska Tsunami Conference will be held in Sitka in September 2011.

The Alaska State Firefighters Conference will be held in Sitka in September 2012. The theme will be aircraft accidents and fire fighting. The numbers of individuals knowledgeable in fighting aircraft fires are few and limited. Training for the small communities in the State may be provided by a company from Seattle that utilizes crash simulators.

K. COMMENTS

There was discussion about setting a date with Chris Brewton, City Electric Department to update public information to be disseminated during power outages. The first Thursday in January (1/6/2011) at or about noon to 1pm in the Fire Hall was identified as a good date to meet with Mr. Brewton. The content of the psa developed at that meeting will be discussed at the January LEPC meeting on the second Thursday of January (1/13/2011).

L. SET NEXT MEETING DATE(S)

LEPC Regular Monthly Meetings: Second Thursday of each Month, noon at Fire Hall.
Next Regular Meeting Date: **January 13, 2011, Noon, Fire Hall.**

M. Emergency Operations Plan: Earthquake Plan Update, if any

Mossy Mead reported on progress of the Earthquake Plan. She noted this is one emergency that can set off many other disasters. Planning for those consequent disasters is therefore part of planning for an Earthquake disaster. It was noted the radio, as long as there is power, may be a more efficient way than phone notification to outlying communities.

N. ADJOURNMENT

M – White/S – Stevens to adjourn the meeting. Motion carried.

Chief Miller adjourned the meeting at 12:55pm.

MINUTES PREPARED BY:
Gail Johansen Peterson, Contract Secretary, City of Sitka