

**Sitka Port and Harbors Commission**  
Regular Commission Meeting Minutes  
December 08, 2010  
Harrigan Centennial Hall

**I. CALL TO ORDER**

Chairman Miller called the meeting to order at 6:00 p.m.

**II. ROLL CALL**

**Members Present:** Grant Miller (Chairman), Ken Creamer (Vice-Chairman), Mike Coleman (Member), Kim Elliot (Member), and Roger Ingman (Member).

**Members Excused:** Teka Lamade (Member), Alexander Allison (Member).

**Staff:** Stan Eliason (Harbormaster) and Crystal Duncan (Contract Secretary).

**Members of the Public:** Ward Elderidge, and David Tjomsland (TJ).

**III. APPROVAL OF MINUTES FROM THE November 10, 2010 MONTHLY MEETING**

**MOTION: M/S ELLIOT/COLEMAN** moved to approve the meeting minutes from the November 10, 2010 Port and Harbors Commission meeting with the following spelling corrections (Signey → Signe, Dominix → Dominic, Brenton → Brewton).

**ACTION:** Motion **PASSED unanimously** on a voice vote.

**IV. CORRESPONDENCE**

None

**V. PERSON TO BE HEARD**

Mr. Tjomsland asked for an update on funding for the ANB harbor. Mr. Eliason stated they have 3 million allocated for the harbor; additionally the department will apply for state funding by their next application deadline of July 15, 2011.

Mr. Tjomsland commended the harbor department for ensuring harbor resources being utilized solely for harbor projects despite the city administrator's interest in using the funds elsewhere.

He closed by stating he will be in regular attendance at future meetings.

**VI. REPORTS**

**HARBORMASTER'S REPORT:**

- Mr. Eliason shared a final analysis for a sea plane base will be conducted on December 16<sup>th</sup> and 17<sup>th</sup> by the McDowell firm. Upon completion, the report will be forwarded to the Assembly for final approval.

- The Army Corps of Engineers provided a detailed report on the rubble mound breakwater. The report suggests an overlap of walls at the far west side entrance. According to the report the faultiness of swells entering the sound is largely due to that entrance.

Commissioner Creamer asked if the Army Corps of Engineers will financially cover the repair costs at Eliason harbor for damage due to the surge. Mr. Eliason did not have a definite answer.

- Mr. Eliason stated Chad Mulligan, Assistant Harbormaster, recently assumed responsibility for updating the harbor department's website.
- Lastly, Mr. Eliason reported he sent an email requesting a representative from PND Engineers, Inc. come to perform a harbor wide condition assessment including a five year maintenance plan.

## VII. NEW BUSINESS

None

## VIII. UNFINISHED BUSINESS

- *Second Boat Moorage* – The Port & Harbors Commission held a special work session meeting on December 1, 2010 to address second boat moorages. After the meeting a Commission member received an email from an individual who attended the work session but did not share his comments at the meeting. Chairman Miller said he would touch base with Mr. Herchenrider to apologize for not requesting his input during the session and assure him his comments were shared amongst the commission members.

**MOTION: M/S ELLIOT/CREAMER** moved to add the following to the section 13.10.090 to read "A) Exclusion. There is no moorage fee for a skiff or second vessel in cases where the primary vessel is assigned permanent moorage and is shorter than the designated stall length, pays moorage fees based on the designated stall length, and the skiff or secondary vessel can fit within the stall without causing the primary vessel to protrude beyond the designated stall length. The primary vessel occupying the stall may not leave the skiff or second vessel in the unoccupied stall for more than 24 hours. In all other cases, skiffs or secondary vessels shall be assessed fees under the applicable daily or monthly fee section."

Chairman Miller opened the floor for public comment.

Mr. Eldridge stated his support of the motion. Additionally he noted a daily transient fee for a temporary second boat moorage is costly; therefore if the department insists on charging, he thinks it should be done at the permanent moorage rate.

Mr. Eliason addressed the system in place for charging second boat moorages. He stated the harbor department's secretary will contact the tenants for which a second vessel was inventoried. If after several attempts she is unable to reach them, she will

charge the daily rate otherwise she typically works out a rate with the tenant (monthly, quarterly, etc.).

Q: What length is acceptable for a boat to exceed its stall length?

A: The regulations allow boats a maximum of 10 feet.

Q: According to Mr. Eliason the majority of boats exceed the length of their slip, would this regulation be applicable, if so to how many users?

Q: Is a requirement for both vessels to be tied to the pier float?

Ms. Elliot stated her comfort in withdrawing the motion until a future meeting.

Chairman Miller suggested creating a subcommittee to flesh out the details related to the aforementioned motion. Mr. Creamer and Ms. Elliot volunteered for the committee. The subcommittee set a date for the work session on Wednesday, January 5, 2011 at 6:00 p.m. at the Centennial Hall.

Mr. Ingman announced he would be out of town for the next two regularly scheduled meetings but stated he is in support of the motion.

**MOTION: M/S INGMAN/ELLIOT** moved to table the second boat moorage discussion until the regularly scheduled Port & Harbors meeting on January 12, 2011.

**ACTION:** Motion **PASSED unanimously** on a voice vote.

- *MRV Master Plan (ADA Ramp Access)* – At the previous meeting Mr. Creamer requested Gary Bower attend this evening's meeting to provide an update on funding and projects through the plan including relevancy of the ADA ramp request. Mr. Creamer further requested a legal opinion as to whether head tax funds could be used for this harbor ramps.

Ms. Elliot asked Chairman Miller if there was any recent activity from the MRV steering committee. He stated the committee's last meeting was in May.

- Mr. Coleman asked Mr. Eliason if the Halibut Point Marine (HPM) facility would detract from the smaller ships that rent dock space from the harbor system. Chairman Miller shared the details of the conversation he had with Mr. McGraw. In summary having built the HPM facility to attract cruise ships, there have been no confirmed cruise companies utilizing the space.
- Mr. Eliason reminded the Commission that the loss of Cruise West will impact the harbor department with a revenue loss of approximately \$30,000.

## IX. General Discussion

None

## X. CLOSING

### 1. Agenda

#### Harbor Master Report

i.

City Staff Report

- i. Harbor department budget overview (David Wolfe)

New Business

- i.

Unfinished Business

- i. 2<sup>nd</sup> boat moorage

**2. Next Meeting date at Harrigan Centennial Hall**

The next meeting date was scheduled for Wednesday, January 12, 2010 at 6:00 p.m.

**3. Adjournment**

**MOTION: M/S ELLIOT/COLEMAN** moved to adjourn the meeting at 7:03 p.m.

**ACTION:** Motion **PASSED unanimously** on a voice vote.

Prepared by: Crystal Duncan