

**HISTORIC PRESERVATION FUND
CLG GRANT PROPOSAL EVALUATION FORM**

**FOR OHA
USE ONLY**

Project: _____
Applicant: _____
Amount of federal funds requested: _____
Total project cost: _____

Part I. If any of the following questions receives a no answer, do not proceed with scoring.

Is this an eligible Historic Preservation Fund project?	Yes	No
Is the application package complete? If not, identify what is missing:	Yes	No
Does the principal investigator meet federal standards? If not identified, is the job description adequate?	Yes	No

Part II. Does the proposal:

meet the annual CLG grant priorities?	Yes	No
address how the project contributes to the goals and objectives of the state historic preservation plan?	Yes	No
meet an identified priority of the local community?	Yes	No
address how the project contributes to development or implementation of the local historic preservation plan?	Yes	No
clearly and adequately describe the project? (All items listed on Attachment 1, as appropriate, must be addressed.)	Yes	No
discuss the significance of the project?	Yes	No
demonstrate awareness of previous work done in a survey area or on a property or an issue? Have the AHRs and local inventory been consulted?	Yes	No

explain how the local historic preservation commission is involved with the project? Is there a letter of support or a resolution from the commission? Yes No

have a realistic work plan? Is it designed to be completed within the grant period (typically April to March)? Does the schedule include time for review of draft products by OHA staff? Yes No

have a historic preservation focus? Yes No

clearly identify the audience(s)? Yes No

include letters of commitment and support, as appropriate, from teachers, historical societies, museums, Native groups, and others? Yes No

clearly identify the final product? Does it describe what the product(s) will look like, explain how it will be used, and detail who will use it? Yes No

have a detailed and reasonable budget? Are personal services, travel, contractual services and supplies explained and specific costs identified? Is the amount requested appropriate for the proposed work? Yes No

Comments:

Recommendation for funding:

as requested: \$ _____

reduced:

proposed amount of funding \$ _____

increased:

proposed amount of funding \$ _____

Signature of reviewer