



# City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

*Coast Guard City, USA*

## ***SITKA HISTORIC PRESERVATION COMMISSION***

Regular Monthly Meeting

**Held at Harrigan Centennial Hall**

**330 Harbor Drive**

December 11, 2019 6 p.m.

### **FINAL MINUTES**

#### **I. CALL TO ORDER & ROLL CALL**

**Chair Littlefield called the meeting to order at 6:06 pm.**

Present: Roby Littlefield (chair), Anne Pollnow, James Poulson, Ana Dittmar, Scott Saline, Candace Rutledge, Kevin Mosher (assembly liaison)

Absent: Bob Sam

Staff: Amy Ainslie

Public: None

The Commission welcomed Kevin Mosher and thanked him for attending.

#### **II. APPROVAL OF AGENDA**

**M-Poulson/S-Saline moved to approve the agenda, and to discuss new business before old business. Motion passed 6-0 by voice vote.**

#### **III. APPROVAL OF MINUTES**

A. November 13, 2019 minutes

**M-Poulson/S-Dittmar moved to approve the November 13, 2019 minutes as amended. Motion passed 6-0 by voice vote.**

Pollnow corrected the minutes, citing the full name of the Sitka Naval Air Station and U.S. Army Coastal Defenses national historic landmark as discussed during the consideration of the Waste Water Treatment Plant Remodel project. Commissioners agreed verbally to this amendment.

#### **IV. GUESTS &/OR PERSONS TO BE HEARD**

None.

## V. REPORTS & CORRESPONDENCE

Ainslie informed the Commission on the public meetings that would be taking place that week for the Seaplane Base project, members of the Commission were invited to attend. Saline asked what stage the project was in; Ainslie responded that the project had received a grant to complete the environmental study which would inform whether the project should move forward. Saline stated cadaver and body disposal used to take place in part of the area where the seaplane base is proposed, and a plaque should be put there to acknowledge tribal use of the area. Ainslie noted that the process to fill the Planner I process was under way, interviews would take place next week. Ainslie finished by providing an update on CLG grants, stating that the city had received grant agreements from the State on two projects reviewed by the commission, and the city was drafting the MOU's for the grant recipients. Once the MOU's were signed, the city would send the grant agreements back to the State for execution.

Poulson reported that there had been a presentation at St. Michaels coordinated through the Chamber of Commerce, a tour was given to chamber members to talk about recent work on the church. Dittmar also described the tour, as well as her role with the church. Dittmar volunteered at the church as a person familiar with the Secretary of the Interior's Standards as was required for grant opportunities. Saline discussed flooding at the church, stating that the city had covered up the scuppers which caused flooding in basement. Commissioners also discussed the 1968 fire in which the large church bells melted. The melted "blobs" were sent to a foundry in Indiana/Midwest, despite misinformation and stories on the bell remnants ending up in Europe.

Pollnow stated that the state had released notices of historic preservation fund grants for both development and pre-development grants, and that notice to the public in Sitka should be issued when grant announcements came out.

## VI. OLD BUSINESS

### B. Historic Preservation Plan

Commissioners provided background on the plan for Mosher, stating that it had been a work-in-progress for approximately 10 years. The Commissioners discussed some of the work left to be done and stated they would appreciate Mosher's sponsorship of the plan once it was ready for adoption.

Introductions and background of each Commissioner was provided for Mosher.

## VII. NEW BUSINESS

### C. 101 Metlakatla Street Remodel

**M-Poulson/S-Dittmar moved to approve the remodel of 101 Metlakatla Street. Motion passed 6-0 by voice vote.**

Jacquie Foss, the daughter-in-law of the owners (Andrew and Diane Foss) was present to answer questions. Poulson asked about the age of the home. Foss stated that the home was one of the original cottage plots, however there was an addition made to the home in the 50's. The property owners were working with Brinnen Carter at the National Park Service. The exterior would largely stay the same, the owners were installing new energy efficient windows. The roof would not be replaced yet but would need to be done in the near-future. Littlefield inquired about the fireplace; Foss stated that plants had grown through the exterior of the chimney, so the fireplace was not salvageable. Foss added that the structure was good, the foundation was sound, but many of the

finishes were not in good enough condition to keep. Saline referenced a historic picture of the home taken from Kelly Street. Poulson recommended that the owners reference the Secretary of Interior's Standards for the Treatment of Historic Buildings, and that an inventory of the building's historic features be taken and worked to save. Foss added that the owners would be demolishing carport. Pollnow mentioned a project called "Jukebox" being conducted through UAF, Sitka's cottages were a part of the project.

**VIII. SET NEXT MEETING DATE(S):**

(2<sup>nd</sup> Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)

**Wednesday, January 8, 2020** – Regular Monthly Meeting

**Poulson left at 7:18 pm.**

**IX. ADJOURNMENT**

**Seeing no objection, Chair Littlefield adjourned the meeting at 7:22 pm.**