
**Historic Preservation Commission
Harrigan Centennial Hall
Regular Meeting of February 9, 2011
Minutes**

I. CALL TO ORDER – Chair James Kinsman called the meeting to order at 6pm.

II. ROLL CALL

Present: James Kinsman, Peter Gorman, Roby Littlefield, Pat Eliason and Judith Ozment.

Absent: Dale Williams (Archie Nielsen attended as STA Representative).

Vacancies: At-Large (1).

Assembly Liaison absent: Pete Esquiro.

City Staff: Wells Williams, Planning Director; Melissa Henshaw, Planning Department.

Contract Secretary: Gail J. Peterson.

Guests: Kerry MacClane, Roger Schmidt and Cassie Littlefield.

III. APPROVAL OF AGENDA

M-Littlefield/S-Gorman to approve the Agenda.

Motion carried.

IV. APPROVAL OF MINUTES: January 12, 2011 Regular Meeting.

M-Littlefield/S-Ozment to approve the minutes of January 12, 2011.

Motion carried.

V. GUESTS &/or PERSONS TO BE HEARD

Anne Pollnow asked if there had been any follow up or further communication from the SHPO's office regarding the USGS bunker. Chair Kinsman stated this matter had not yet been placed on any agenda since Ms. Pollnow brought the non-compliance with the Section 106 process to HPC's attention. Chair Kinsman has not heard anything further from SHPO regarding this matter and authorized the item to be placed on next month's agenda.

Archie Nielsen reported on an STA project to have a commemorative pole carved by Mr. Price, of Kluckwan, to remember three Coast Guardsmen who died in 2010 and to thank the Coast Guard for putting their lives at risk and contributing to the community. There will be a large banquet when the pole is in place. The Historic Preservation Commission will be invited. This is a component of the Sitka National Historic Park's Centennial Year. The pole will be placed at Coast Guard Headquarters on Japonski Island.

Roger Schmidt introduced himself to Commissioners and reported on the past Saturday's walk through of Sheldon Jackson Campus buildings with National Park Service Historic Architect Grant Crosby. As the new owner of the core campus, Alaska Arts Southeast finds it important to do everything it can to celebrate and preserve the National Historic Landmark buildings that comprise the core campus. Alaska Arts Southeast looks forward to strong partnerships with Sitka Historic Preservation Commission and other organizations able to assist in keeping the buildings in good function. This year (2011) marks the 100th anniversary of the historic lodges, dated in documents as having been completed on June 11, 1911. This will be recognized later in the year with a community birthday celebration.

Commissioner Gorman noted Mr. Crosby was instrumental in the Getty Plan and providing drawings of SJ buildings. He will be a good resource to Alaska Arts Southeast.

Archie Nielsen reported on the 2-8-2011 Sitka Tribe of Alaska Cultural Committee Meeting. At that meeting National Park Service staff offered to bring the Russian descendent of Baranov back to Sitka in the future, if requested by Sitka Tribe of Alaska. The 200th Anniversary of the 1804 Battle and included NPS funds to Southeast Alaska Indian Cultural Center to host the Baranov descendent and her husband.

VI. REPORTS & CORRESPONDENCE

- a) Chair Kinsman
- Reported on his participation in the walk through at Sheldon Jackson College with Grant Crosby.
 - Was contacted by “This Old House” for an article which picked Sitka as one place in the USA where it is good to purchase an old home. Chair Kinsman referred the journalist to Commissioner Gorman.
- b) Commissioners:
- Commissioner Gorman heard from Lisa Busch, Sitka Sound Science Center. She requested the Commission reflect in the minutes that Commissioners received the Building Condition Survey for the Sage Building. Staff Liaison Henshaw sent electronic copies to all Commissioners and has hard copies available to distribute. **Commissioners affirmed receipt of the Sage Building Condition Survey.**
 - Commissioner Ozment reported the Sitka Historical Society meets tomorrow.
 - Commissioners Ozment and Gorman reported on a meeting with the State Museum and 16 organizations (45 people) regarding temporary storage of Sheldon Jackson College items (120 cubic yards of historic artifacts gathered from the entire campus).
- c) Staff: Planning Director Williams:
- Followed up on a recommendation from Sitka’s Historic Preservation Plan Public Meeting held in November 2010 and drafted a map for use by Sitka Historic Preservation Commission, Planning Department and Building Department. The Map will be used as a reference to determine what types of matters will be automatically referred for review to Sitka Historic Preservation Commission. He requested HPC consider the Map to determine areas and types of matters Sitka Historic Preservation Commission would like to automatically review that may not already be on the Map. Director Williams reviewed previously identified areas of concern on the map (State Inventory sites and other sensitive historic places). Roofs were given as an example to trigger Commission review; however roof replacement does not require a permit. Landscape features and landmarks were also noted as a trigger for review (an example was given of two trees on Alice Island used for drying herring eggs).
- d) Staff: Melissa Henshaw, Planner I:
- CLG Grant submissions are due February 25, 2011.
 - Sitka Historic Preservation Plan items due will be provided to the State.
 - Annette Becker inquired about architect hiring requirements for the Armstrong Building. Commissioners highly encouraged a licensed architect, at minimum. Commissioners did not know of any hiring requirement, however, for a non-contributing building. Construction workers will put up a protective fencing around the construction area. Commissioners consented to temporary fencing as the owner and contractor deem best to promote safety and security of the work site.
 - Reviewed HPC calendar for important dates, activities and events. Chair Kinsman will be absent for the March 9, 2011 meeting. Vice Chair Gorman will preside.

VII. REQUESTS FOR REVIEW:

- a. **ANB Hall Boardwalk:** ANB Vice President Kerry MacClane introduced himself and provided project details. The Boardwalk is needed for the side emergency exit. Commissioners' questions were answered and discussion followed. ANB Hall will observe its 100th Anniversary in 2012 when ANB Grand Camp is held in Sitka. Archie Nielsen provided details on interior construction and historic use of the Hall.

**M-Gorman/S-Ozment to accept the plans as presented for the ANB Hall Boardwalk.
Motion carried.**

VIII. UNFINISHED BUSINESS

a. **Historic Preservation Plan.**

Commissioners discussed how to proceed with public comments and revisions to the draft Historic Preservation Plan. Commissioner Littlefield stated it was good to have Ms. Pollnow present. Commissioners agreed fifteen minutes (or not to exceed 8:00pm) would be devoted to this effort per meeting.

Commissioners commented on the first page. The Executive Summary is an introduction.

Anne Pollnow expressed concern the Commission did not invite her as author of the document to comment on revisions. Ms. Pollnow reported she received comments from other professionals that would be good to share with the Commission in the revision process. Ms. Pollnow anticipated an opportunity to further revise the document, however, had not been given that task. Commissioners stated they would very much like her participation in the revision effort. It was noted this is a volunteer effort of participants.

Pages 2 and 3 of the draft Sitka Historic Preservation Plan will be considered for revisions at the March 9, 2011 meeting. Consideration of this agenda item will not exceed 8pm.

IX. NEW BUSINESS. None.

**X. NEXT MEETING DATE(S) and/or Agenda Items:
Wednesday, March 9, 2011 at 6pm at Harrigan Centennial Hall.**

XI. ADJOURNMENT.

**M – Gorman/S – Ozment to adjourn.
Motion carried.**

The Chair adjourned the meeting at 7:50pm.

Minutes Prepared by: Gail J. Peterson, Contract Secretary