
**Historic Preservation Commission
Harrigan Centennial Hall
Regular Meeting of June 8, 2011
Minutes**

- I. CALL TO ORDER** – Chair James Kinsman called the meeting to order at 6pm.
- II. ROLL CALL**
Present: James Kinsman, Judith Ozment, James Poulson, and Peter Gorman.
Absent: Pat Eliason (excused), Stephanie Edenshaw, Roby Littlefield and Archie Nielsen.
Assembly Liaison: Pete Esquiro (absent).
City Staff: Melissa Henshaw, Planning Department.
Contract Secretary: Gail J. Peterson.
- III. APPROVAL OF AGENDA**
M – Poulson/S – Ozment to approve the Agenda.
Motion carried.
- IV. APPROVAL OF MINUTES:** May 11, 2011 Regular Meeting.
M – Poulson /S – Ozment to approve May 11, 2011 Regular Meeting minutes.
Motion carried unanimously.
- V. GUESTS &/or PERSONS TO BE HEARD** – None.
- VI. REPORTS & CORRESPONDENCE**
- a) Chair Kinsman
- Reported the 3-5 Preschool and Sitka Conservation Society contacted him regarding their plans to build on the corner lot at Jeff Davis and Sawmill Creek Roads, on the former SJ Campus. SHPO referred them to Sitka Historic Preservation Commission. The very preliminary plans include utilizing secondary wood from USFS.
 - Reported on the likely conveyance of Redoubt to Sealaska. This area, selected in 1981, was part of the original lands selection which languished at BLM and is not part of the current, new lands selection Bill under consideration. The largest anticipated impact may be on local access to subsistence resources.
 - A letter of support as requested by Thad Poulson was provided.
 - The Sitka Historical Society and Sitka Historic Preservation Commission joint letter to the editor to delineate differences between the two entities was published in the Daily Sitka Sentinel. A copy was included in the packet.
 - There is nothing new to report regarding the USGS property.
- b) Commissioners:
- Commissioner Ozment reported on Sitka Historical Society activities. A State Museums intern will work through SHS this summer on cataloging items from Sheldon Jackson Campus placed in storage at Stratton Library.
- c) Staff: Melissa Henshaw, Planner I:
- HPC need to arrange an alternate meeting location for August 10 regular meeting.
 - 323 Observatory plans are not within the purview of Sitka Historic Preservation Commission to review. In terms of Sitka’s Historic Preservation Plan, it may be a good idea to develop an historic area of the Observatory neighborhood.

VII. REQUESTS FOR REVIEW: None.

VIII. UNFINISHED BUSINESS

a) Historic Preservation Plan.

Commissioners continued with comments received from Jo Antonson, SHPO in the page by page review of public comments received on the Historic Preservation Plan.

- Page 9 – mention the significance of Castle Hill in the Historic Context. Utilize Antonson’s suggestion to follow up with editing through page 33.
- Page 34 – HABS = Historic American Buildings Survey
- Page 41 – Commissioner Gorman recommends an expert be consulted to review Sitka’s Ordinance; he also recommends moving Recommendation #1 to a different priority ranking in the list of recommendations.

b) Discussion of areas to designate for automatic review per Planning Map.

Commissioners continued discussion of areas to designate on the Planning Map for staff to automatically refer to HPC for review.

IX. NEW BUSINESS.

Commissioner Ozment referred to the letter in the meeting packet submitted by Roby Littlefield, as a member of the public, to garner support for renaming “No Name Creek” with its Tlinget place name. Commissioner Gorman recommended Ms. Littlefield utilize the State Historic Preservation Office web site to suggest this place name change: click on “Apply to Geographic Place Names” to submit the recommendation(s) for place name(s); the State Commission annually reviews recommendations.

X. NEXT MEETING DATE(S) and/or Agenda Items:

Wednesday, July 13, 2011 at 6pm.

- Ms. Henshaw noted an alternate location will need to be determined for August.
- Chair Kinsman would like Election of Officers placed on July’s agenda.

XI. ADJOURNMENT.

M – Poulson/S – Ozment to adjourn.

Motion carried.

The Chair adjourned the meeting at 8:55pm.

Minutes Prepared by: Gail J. Peterson, Contract Secretary