



City and Borough of Sitka

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**SITKA PARKS AND RECREATION COMMITTEE
February 3, 2011 Meeting Minutes
Third Floor Conference Room, City Hall**

Present: Tim Riley, Jeff Mossige, Hans VonRekowski, Ken Corson, Jeff Feldpausch

Excused:

Absent: Michelle Gundaker

Ex Officio:

Staff: Lynne McGowan, Gary Baugher, Shawn McLeod,

Others: Blain Anderson

Approval of Minutes: *(M/S:Mossige/Corson): Approve January 2011 minutes with corrections. Passed unanimously.*

Changes to the Agenda: Gary suggested that the budget and the SPRC ordinance change be postponed. The Chair decided that these items would remain on the agenda since the SPRC ordinance had been discussed at meetings since early fall and the budget is only a discussion item.

Correspondence: None.

Persons to be Heard: None.

Old Business:

SPRC Ordinance review and updates: The Committee reviewed a draft of the wording changes for the ordinance. The draft changes reflect the group's stated intent to match the ordinance with the way the Committee has functioned historically. There was a question about the difference between a Committee and a Commission.

(M/S: Feldpausch/ VonRekowski): Affirming the ordinance reflects how the Committee has functioned historically. Passed unanimously.

The Committee members agreed to re-visit the ordinance next meeting if more pertinent information comes to light related to this issue.

Naming Recreation Facilities Policy: Under Criteria, section 1, the group agreed that to change the wording to "The following criteria shall be among the items considered in determining the appropriateness of the naming designation:"

(M/S: Mossige/Corson): In support of forwarding the Naming Recreation Facilities policy to the Assembly, through the Administrator, for their consideration. Passed with VonRekowski abstaining.

New Business:**Discussion Items:**

Operations Budget and CIP Plan: The five year CIP plan was completed recently to systematize/schedule the annual CIP requests for use during the budget process. The projects are broken in to minor CIP, deferred maintenance and large cap projects categories. The Committee suggested moving the greenhouse up by several years and trying to get Passenger Tax to fund it.

The budget presented is a draft and is just a starting point. The draft operations budget includes some funding for projects in the deferred maintenance plan. For instance, additional funds for the repairs to the Shooting Range shelters are included in repairs.

The increased maintenance costs for Kimsham are included in the operations budget. A slight increase to the budget for temporary staff will cover additional help at Kimsham. The goal is to hire an eight month, more skilled/experienced temporary position at a slightly higher wage. In supplies costs increased due to fertilizer and transportation costs increasing significantly.

According to Jeff Feldpausch, he has been told that football will be taking place at Kimsham.

The fence pads shown in the supplies budget are just one item needed to make the field safe for football.

2011 Goals Matrix –No projects were added or deleted. Members will fill out/rank the matrix to turn in at the next meeting.

Reports:

P& R Mgr: SORAP: February 22 Chris Beck will present the draft plan to the Assembly and Feb. 23 a public meeting will be held to receive input for final edits to the draft. SMCIII – Goes out to bid this summer. Harbor Mtn. Bike trail: STW is sponsoring and it will go to the Planning & Zoning March 1. RAC includes 32 project proposals and decisions will be made on February 15 for the award of 1.1 million in RAC funds.

Trails: Cross Trail STIP: Project may require changes in the scope to shorten the trail length so that the project remains within the preliminary budget estimate.

Ballfields, Parks and Greenspace: CBS Playground Audit: Shawn conducted playground audits for Crescent, Moller East and West and Indian River playgrounds. Repairs were made to bring equipment into compliance. A plan is in place to continue to make improvements to remedy issues related to surfacing and equipment separation distances. The policy establishing support for a standard of care for CBS playgrounds set by SPRC was included with the audits.

Comments: none.

Adjournment: Meeting adjourned at 1:30 PM

Next meeting: Thursday, March 3 at noon at City Hall.