



City and Borough of Sitka

**Parks & Recreation Division • 100 Lincoln Street •
Sitka, Alaska 99835 • ph: 907.747.1852 • fax • 907.747.7403
parks@cityofsitka.com**

**SITKA PARKS AND RECREATION COMMITTEE
March 3, 2011 Meeting Minutes
Third Floor Conference Room, City Hall**

Present: Tim Riley, Hans VonRekowski, Ken Corson, Jeff Feldpausch

Excused: Jeff Mossige, Mike Vieira

Absent:

Ex Officio: Deborah Lyons, Randy Larson

Staff: Lynne McGowan, Gary Baugher, Shawn McLeod, Lance Henrie

Others: Blain Anderson, Monique Anderson, Pete Esquiro

Approval of Minutes: *(M/S: Corson/Feldpausch): Approve February 2011 minutes. Passed unanimously.*

Changes to the Agenda: None.

Correspondence: Memo regarding the Naming Policy reviewed.

Persons to be Heard: None.

Old Business:

SPRC Secretary Election: The Committee opposes electing a secretary from among the members and would like to move forward with the ordinance change. The proposed housekeeping changes to the old ordinance will formalize the actual process by which the Committee functions historically. Lynne explained that according to the Municipal Attorney, a Committee is generally a subset of a Commission. The group didn't voice a preference for either designation.

The group would like the memo formalized and moved forward, via the Administrator, for Assembly action.

New Business:

Discussion Items:

2011 Goals Matrix – Tim would like to change how the Matrix gets scored by giving each member a set number of points to award to the project list. The Chair thinks that this will legitimize the list further. The group discussed the pro's and con's of changing the way it was scored without any decision to change it made. Establishment of a Community Foundation was added to the list. The matrix will be discussed at next meeting again. Discussion occurred about posting the matrix on the website and matching the projects with what came out of the Sitka Outdoor Recreation Action Plan to see where there is overlap.

Playgrounds: The playground audit was conducted on all Municipal playgrounds including the one in Indian River subdivision. Staff has made repairs to immediate safety concerns and will work to bring the playgrounds in full compliance. A design narrative with site concepts that

make recommendations and develop preliminary budgets for remedying issues related to surfacing and equipment separation distances will need to be developed for use in pursuit of grant funding. Staff will then need to focus on identifying and applying for grant funding.

Staff hasn't been able to find any paperwork, Assembly action, deed transfer or plat notes that show CBS acceptance or transfer of ownership of the Indian River playground. In addition to the surfacing and equipment separation issues, the Indian River playground has egress/ingress, parking and line of sight issues. Staff will be sorting through the ownership issue with BIHA in coming months.

Lower Moller Feasibility Study: Move to Old Business at next meetings for the next meeting so Mike Vieira can comment.

Skatepark Cover: Lance Henrie, one of the new CBS Senior Engineers answered questions and considered suggestions from the Committee. The budget amount of \$171,000 is the driver for what options can be considered. The options for a cover include a fabric covered trussed structure or some sort of steel framed structure. Lance is waiting for the cost estimates for the steel structure. Tensioned fabric structures would be more compatible with the shape of the park but costs start at about \$450,000. Vandalism potential for a fabric structure vs. steel buildings, warranty/replacement and the practicality of putting a fence around the park were topics discussed.

Reports:

P& R Mgr: SORAP: Plan is being finalized and Carol Goularte is putting together the MOU for the signatories, both agencies and non-profits. SMCIII – Still hoping that it goes out to bid this spring with summer construction. Harbor Mtn. Bike trail: The Planning & Zoning at their March 1 meeting, approved the project and STW will work through the details to present it to the Assembly. RAC : Awarded 1.1 million in RAC funds to mostly USFS deferred maintenance projects with 50% going to watershed improvement/restoration and road decommissioning. The CBS proposal for deferred maintenance on the Nelson Logging Road bridges was funded but the Cross Trail Cascade Creek Bridge was not. The project didn't qualify since it is new construction. Moller Field Lights: Meeting is set with the user group to discuss the project budget and determine current priorities based upon the revised budget information. Goddard tubs: Design details are being finalized and quotes will be requested from three local vendors for their fabrication. Swan Lake: Lynne is working on design details and site concepts for the dock.

Trails: Cross Trail STIP: A map was shared that showed potential changes to the scope of the Cross STIP so the cost remains within the preliminary budget estimate.

Ballfields, Parks and Greenspace: None given.

Comments: none.

Adjournment: Meeting adjourned at 1:30 PM

Next meeting: Thursday, March 3 at noon at City Hall.