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Parks and Recreation Committee Minutes  
Tuesday, February 26, 2019 12:00 PM  
Harrigan Centennial Hall  
320 Harbor Way

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Members: C – Allison Massey, V.C. Woody Widmark, Lorraine Lil,  
Barbara Morse, Beth Smith, James Poulson  
Assembly Liaison: Kevin Knox

**I. CALL TO ORDER**

Chair Massey called the meeting to order at 12:02pm

**II. ROLL CALL**

Commissioners Present: Allison Massey, Woody Widmark, Lorraine Lil, James Poulson, Barbara Morse (via phone)

Commissioners Absent: Beth Smith (unexcused)

Assembly Liaison: Kevin Knox

Staff Present: Michael Colliver, Don Kluting, Renee Wheat

Other (s): Annemaria LaPalme, Lynne Brandon

**III. AGENDA CHANGES**

None.

**IV. APPROVAL OF MINUTES**

**M – Poulson / S – Lil moved to approve the January 8, 2019 minutes as written. Roll call vote as follows: Massey – yes, Widmark – yes, Lil – yes, Poulson – yes, Morse – yes. Motion passed.**

**V. REPORTS**

**Chair:** Lorraine attended the Farmers Market meeting. They were interested in the excess compost and mulch. Massey would have another update in March.

**Members:** None.

**City Staff:** Colliver relayed staff did pruning to cottonwoods by Crescent Harbor. He spoke of security issues on the Sea Walk close to Totem Park. A serious reduction of plants was done but kept lower vegetation and created a canopy over top for visual. Lower Moller had continued work on drainage. Whale Park stairs repaired after wind damage and was reopened. AmeriCorps volunteers to assist with cleaning and wash down of downtown, possible trail work and Goddard Hot Springs. He would be bringing on summer staff in March and April. Athletic groups started.

**Assembly Liaison:** Knox reported the FY20 General Fund budget discussion would be heard a month earlier than originally scheduled.

**Other (s):** LaPalme had recently attended the state parks board meeting. Hoping for volunteers to stay in the Old Sitka house. Unsure about state budget. State parks moving towards sites becoming self-sufficient. Looking at charging for a State Park access season pass and a \$5 a day fee at all state park facilities including parking lots. Volunteer compliance for now.

Brandon relayed Sitka Trail Works (STW) received a Rasmuson Grant in the amount of \$117,000 and \$142,000 of in-kind grant monies. All cross trail permitting complete. CBS had Granite Creek master plan concerns regarding future development. May need to do a realignment. Hoping to start phase 6 by March 15.

## **VI. PERSONS TO BE HEARD**

None.

## **VII. UNFINISHED BUSINESS**

### **A. FY2020 Budget Support Letter**

**M – Poulson / S – Lil moved to approve sending the FY2020 Budget Support Letter to the Assembly. Roll call vote as follows: Massey – yes, Widmark – yes, Lil – yes, Poulson – yes, Morse – yes. Motion passed.**

## **VIII. NEW BUSINESS**

### **A. Chair and Vice Chair Election**

**Lil nominated Massey as Chair. Hearing no other nominations, following was the roll call vote: Massey – yes, Widmark – yes, Lil – yes, Poulson – yes, Morse – yes. Motion passed.**

**Poulson nominated Widmark as Vice Chair. Hearing no other nominations, following was the roll call vote: Massey – yes, Widmark – yes, Lil – yes, Poulson – yes, Morse – yes. Motion passed.**

### **B. Pet Etiquette Advertising**

Lil pointed out that the CBS map for off-leash areas did not address in the manner it has in the past for the cross trail which was her intent to review. It had changed from previous maps on the CBS website. Staff would review and report back to the committee. Lil pointed out that dogs off-leash were to be in line of sight and obey commands the first time and return or go back on leash. Relayed advertising should be all-encompassing of parks and recreation activities or concerns not just pet etiquette. Massey relayed there was not a budget for advertising for the committee. However, CBS Community Affairs could do a campaign spotlight in June. Brandon relayed when the ordinance was developed there was to be give and take for allowing dogs off-leash in ball parks because dog owners were a user group. But if it was ever abused that it was possible that the off-leash areas would be retracted. Colliver thought to look at off-leash areas throughout the CBS trails but enforcement could be an issue due to lack of staffing. Lil thought to write up and send out a public survey.

Public Comment:

Denise Turley – relayed her support of an online public survey regarding negative dog experiences on trails. She used the trails frequently and had one to five negative experiences each time she had been on the trail. It interfered with her trail use. Especially those who had multiple dogs.

Don Kluting – conveyed he had been bitten in the past on the trail. He explained the challenges of dealing with pet owners after being bitten by their dog. He encouraged the discussion and education of pet etiquette on trails.

**C. Maintenance Convention and Trail Operation**

Colliver gave a report on Maintenance Convention and Trail Operation noting the responsibility of managing assets was key. Plans included a work order system to electronically track maintenance rotation of all CBS property.

**IX. AGENDA ITEMS FOR NEXT REGULAR MEETING of March 12, 2019**

Agenda items for the next meeting would include excess compost/mulch and off-leash laws.

**X. ADJOURNMENT**

Hearing no objections, Chair Massey adjourned the meeting at approximately 1:10pm.

Attest:  
Renee Wheat, Administrative Coordinator