

City and Borough of Sitka Metering Requirements

Meter Sealing Program

METER SEALING PROGRAM

All kilowatt-hour meters in the City of Sitka are required to have a security sealing device. All current transformer cabinets also are secured with a sealing device. The purpose of the sealing device is to provide an indication of tampering or unauthorized removal of a meter. The type of seals that are used locally are designed so that they cannot be removed without detection. These seals also have individual serial numbers for each location. A seal with a red insert is used for an active service location. A seal with a gray insert is used for an inactive service location. A seal with a yellow insert is used for a location that has been disconnected for non-payment.

The Meter Reader checks the condition of meter seals as he performs his monthly reading responsibilities. Any location where the meter seal has been altered or removed will be under suspicion of energy theft which is a criminal offense.

AUTHORIZATION TO REMOVE METERING SEALS

The only persons authorized to remove metering seals are employees of the Electric Department. Contractors, electricians and customers must contact the Electric Department to arrange to have a meter seal removed for any purpose. The regular working hours of the Electric Department are 8 a.m. to 5 p.m. from Monday to Friday, excluding holidays. The telephone number to call to request the removal of a metering seal is 747-6633.

In an emergency situation, the removal of a meter seal is permissible only when the location and reason for the removal of the seal is reported to the Electric Department on the next workday. Advance notification must be provided when work that requires the removal of a meter seal is scheduled to be performed on a weekend. Failure to promptly report the removal of a meter seal for emergency reasons will result in the customer being placed under suspicion of energy theft.

