



CITY AND BOROUGH OF SITKA

FISCAL YEAR 2011

CONSOLIDATED OPERATING BUDGET

City and Borough of Sitka FY2011 Consolidated Operating Budget

Table of Content

<u>Section</u>	<u>Page</u>
1. Administrator's Letter	1
2. Budget Ordinance	11
3. Mission and Goals	15
4. Personnel Staffing	
Organizational Charts	17
Personnel Staffing Tables	27
5. Revenue and Appropriations Summary	31
6. Working Capital Summary	33
7. Fixed Asset Acquisition Summary	36
8. Travel and Training Summary	40
9. Capital Improvements Program	
Five Year Capital Improvements Plan	47
Fiscal Year 2011 Capital Improvements Summary	54
10. General Fund Budget	
General Fund Working Capital Summary	58
General Fund Revenues	60
General Fund Operating Budget	
Administrator / Assembly	84
Legal Department	88
Clerk's Office	90
Finance Department	94
Assessing Department	98
Planning Department	100
General Office	102
Other	104
Police Department	106
Fire Department	112
Ambulance	116
SAR	118
Public Works Administration	122
Engineering	124
Street	126
Recreation	130
Building Official	134
Library	136
Centennial Building	140
Convention / Visitor Bureau	142
Senior Center	144
General Obligation Debt	146
School General Obligation Debt	148
School Support	150
Hospital Support	152
Transfers	154

Table of Contents (cont)

<u>Section</u>	<u>Page</u>
10. General Fund Budget (cont.)	
General Fund Capital Budget	
Fixed Asset Acquisition	156
General Fund Pro Forma Financial Statements	160
11. Electric Fund	
Electric Fund Summary of Cash Inflows / Outlays	165
Electric Fund Revenues	166
Electric Fund Operations Budget	168
Electric Fund Capital Budget	176
Electric Fund Pro Forma Financial Statements	180
12. Water Fund	
Water Fund Summary of Cash Inflows / Outlays	185
Water Fund Revenues	186
Water Fund Operations Budget	188
Water Fund Capital Budget	194
Water Fund Pro Forma Financial Statements	198
13. Wastewater Fund	
Wastewater Fund Summary of Cash Inflows / Outlays	203
Wastewater Fund Revenues	204
Wastewater Fund Operations Budget	206
Wastewater Fund Capital Budget	212
Wastewater Fund Pro Forma Financial Statements	216
14. Solid Waste Fund	
Solid Waste Fund Summary of Cash Inflows / Outlays	221
Solid Waste Fund Revenue	222
Solid Waste Fund Operations Budget	224
Solid Waste Fund Capital Budget	230
Solid Waste Fund Pro Forma Financial Statements	234
15. Harbor Fund	
Harbor Fund Summary of Cash Inflows / Outlays	239
Harbor Fund Revenues	240
Harbor Fund Operations Budget	244
Harbor Fund Capital Budget	248
Harbor Fund Pro Forma Financial Statements	252
16. Airport Terminal Fund	
Airport Terminal Fund Summary of Cash Inflows / Outlays	257
Airport Terminal Fund Revenues	258
Airport Terminal Fund Operations Budget	260
Airport Terminal Fund Capital Budget	264
Airport Terminal Fund Pro Forma Financial Statements	268
17. Marine Service Center Fund	
Marine Service Center Fund Summary of Cash Inflows / Outlays	273
Marine Service Center Fund Revenues	274
Marine Service Center Fund Operations Budget	276
Marine Service Center Fund Capital Budget	280
Marine Service Center Fund Pro Forma Financial Statements	282

Table of Contents (cont.)

<u>Section</u>	<u>Page</u>
18. Sawmill Cove Industrial Park (SCIP) Fund	
SCIP Fund Summary of Cash Inflows / Outlays	287
SCIP Fund Revenues	288
SCIP Fund Operations Budget	290
SCIP Fund Capital Budget	294
SCIP Fund Pro Forma Financial Statements	296
19. Management Information Systems (MIS) Fund	
MIS Fund Summary of Cash Inflows / Outlays	301
MIS Fund Revenues	302
MIS Fund Operations Budget	304
MIS Fund Capital Budget	308
MIS Fund Pro Forma Financial Statements	310
20. Central Garage Fund	
Central Garage Fund Summary of Cash Inflows / Outlays	315
Central Garage Fund Revenues	316
Central Garage Fund Operations Budget	318
Central Garage Fund Capital Budget	322
Central Garage Fund Pro Forma Financial Statements	324
21. Building Maintenance Fund	
Building Maintenance Fund Summary of Cash Inflows / Outlays	329
Building Maintenance Fund Revenues	330
Building Maintenance Fund Operations Budget	332
Building Maintenance Fund Capital Budget	336
Building Maintenance Fund Pro Forma Financial Statements	340
22. Special Revenue Fund	
SE Alaska Economic Development Fund	344
23. Trust and Agency Fund	
Permanent Fund	346
Revolving Fund	347
Guarantee Fund	348
Rowe Trust Fund	349
Library Trust Fund	350
24. Sitka Community Hospital	351
Appendix A - Significant Accounting and Budgeting Policies	375