



**City and Borough of Sitka**

**BUILDING MAINTENANCE FUND**

**FISCAL YEAR 2016**

**Operating Budget**

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**BUILDING MAINTENANCE FUND - SUMMARY BY EXPENDITURE TYPE**

Summary

	2012 Actual Amount	2013 Actual Amount	2014 Actual Amount	2015 Amended Budget	2016
<u>Revenue</u>					
State Revenue	14,306	26,654	29,702	-	-
Federal Revenue	-	-	-	-	-
Services	411,047	455,224	358,215	636,922	889,922
Other Operating Revenue	-	-	-	-	-
Uses of Property & Investments	64,545	52,006	46,162	67,296	33,796
Interfund Billings	5,400	-	-	3,754	-
Miscellaneous Revenue	-	-	-	-	-
Cash Basis Receipts	92,783	87,347	78,091	56,298	37,500
<b>Revenue Totals</b>	<b>588,080</b>	<b>621,232</b>	<b>512,170</b>	<b>764,270</b>	<b>961,218</b>
<u>Expenditures</u>					
Salaries and Wages	204,656	206,226	213,340	223,557	227,623
Fringe Benefits	159,246	179,616	194,546	154,852	155,039
Operating Expenses	351,313	433,334	407,109	758,844	626,558
Cash Basis Expenditures	-	78,000	-	15,000	-
<b>Expenditure Totals</b>	<b>715,215</b>	<b>897,177</b>	<b>814,995</b>	<b>1,152,253</b>	<b>1,009,220</b>
<b>Fund Total: Building Maintenance Fund</b>	<b>(127,135)</b>	<b>(275,945)</b>	<b>(302,825)</b>	<b>(387,983)</b>	<b>(48,002)</b>

**BUILDING MAINTENANCE FUND - SUMMARY BY DEPARTMENT**

Summary

	2012 Actual Amount	2013 Actual Amount	2014 Actual Amount	2015 Amended Budget	2016 Budget
<u>Revenue</u>					
State Revenue	14,306	26,654	29,702	-	-
Federal Revenue	-	-	-	-	-
Services	411,047	455,224	358,215	636,922	889,922
Other Operating Revenue	-	-	-	-	-
Uses of Property & Investments	64,545	52,006	46,162	67,296	33,796
Interfund Billings	5,400	-	-	3,754	-
Miscellaneous Revenue	-	-	-	-	-
Cash Basis Receipts	92,783	87,347	78,091	56,298	37,500
Revenue Totals	<u>588,080</u>	<u>621,232</u>	<u>512,170</u>	<u>764,270</u>	<u>961,218</u>
<u>Expenditures</u>					
Administration	76,673	159,960	142,890	118,503	150,563
Operations	638,541	659,217	672,105	1,018,750	858,657
Debt Payments	-	-	-	-	-
Fixed Asset Acquisition	-	-	-	-	-
Transfers to Capital Projects and Other Funds	-	78,000	-	15,000	-
Other	-	-	-	-	-
Expenditure Totals	<u>715,215</u>	<u>897,177</u>	<u>814,995</u>	<u>1,152,253</u>	<u>1,009,220</u>
<b>Fund Total: Building Maintenance Fund</b>	<u>(127,135)</u>	<u>(275,945)</u>	<u>(302,825)</u>	<u>(387,983)</u>	<u>(48,002)</u>

City of Sitka  
**BUILDING MAINTENANCE FUND**

Account Number Description	2012 Actual Amount	2013 Actual Amount	2014 Actual Amount	2015 Amended Budget	2016 Budget
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Fund: 320 - Building Maintenance Fund

**Expenditures**

400 - Salaries and Wages

5110.001 Regular Salaries/Wages	175,509.38	183,435.60	186,161.49	212,523.00	216,589.12
5110.002 Holidays	8,401.63	8,258.14	8,152.26	0.00	0.00
5110.003 Sick Leave	12,124.11	7,256.11	5,865.15	0.00	0.00
5110.004 Overtime	8,620.95	7,276.54	11,646.46	7,500.00	7,500.00
5110.010 Temp Wages	0.00	0.00	1,515.00	3,534.00	3,534.00
<b>Account Classification Total: 400 - Salaries and Wages</b>	<b>\$204,656.07</b>	<b>\$206,226.39</b>	<b>\$213,340.36</b>	<b>\$223,557.00</b>	<b>\$227,623.12</b>

450 - Fringe Benefits

5120.001 Annual Leave	15,874.18	16,548.41	18,824.45	8,297.00	8,297.00
5120.002 SBS	13,580.79	13,849.32	14,041.64	14,112.03	14,461.72
5120.003 Medicare	3,212.44	3,275.94	3,343.41	5,981.00	3,420.83
5120.004 PERS	63,046.02	75,780.34	81,792.13	48,043.12	49,299.81
5120.005 Health Insurance	54,877.14	59,726.08	63,133.26	65,483.00	65,973.84
5120.006 Life Insurance	43.66	37.76	44.11	37.00	28.32
5120.007 Workmen's Compensation	6,192.06	8,282.17	12,278.79	12,898.37	13,557.79
5120.008 Unemployment	2,420.00	2,116.00	1,088.00	0.00	0.00
<b>Account Classification Total: 450 - Fringe Benefits</b>	<b>\$159,246.29</b>	<b>\$179,616.02</b>	<b>\$194,545.79</b>	<b>\$154,851.52</b>	<b>\$155,039.31</b>

500 - Operating Expenses

5201.000 Training and Travel	366.00	1,873.00	2,403.52	3,339.00	4,720.00
5202.000 Uniforms	211.50	150.00	140.00	430.00	450.00
5203.001 Electric	0.00	0.00	0.00	0.00	0.00
5203.002 Water	0.00	0.00	0.00	0.00	0.00
5203.003 Wastewater	0.00	0.00	0.00	0.00	0.00
5203.004 Solid Waste	0.00	0.00	0.00	0.00	0.00
5203.005 Heating Fuel	0.00	0.00	0.00	0.00	0.00
5204.000 Telephone	1,928.44	1,550.73	1,861.88	1,512.00	1,512.00
5204.001 Cell Phone Stipend	0.00	0.00	0.00	0.00	0.00
5205.000 Insurance	1,368.85	922.28	798.76	838.00	980.00
5206.000 Supplies	3,078.44	1,627.19	6,389.83	18,787.00	8,000.00
5207.000 Repairs & Maintenance	72,552.15	103,658.00	57,243.68	59,438.00	47,000.00
5208.000 Bldg Repair & Maint	0.00	0.00	0.00	0.00	0.00
5211.000 Data Processing Fees	4,177.00	4,177.44	4,284.00	4,249.00	11,130.00
5212.000 Contracted/Purchased Serv	168,015.30	163,402.60	209,219.53	749,943.00	421,850.00
5214.000 Interdepartment Services	72,878.00	117,627.30	90,500.33	90,916.00	90,916.00
5221.000 Transportation/Vehicles	24,120.30	34,931.86	31,357.58	34,181.00	34,181.00
5222.000 Postage	0.00	0.00	0.00	0.00	0.00
5223.000 Tools & Small Equipment	1,990.80	1,381.29	1,587.80	3,249.00	3,249.00
5224.000 Dues & Publications	100.00	100.00	0.00	325.00	325.00
5226.000 Advertising	525.75	1,860.69	426.10	407.00	400.00
5227.002 Rent-Equipment	0.00	72.00	723.83	396.00	500.00

City of Sitka

**BUILDING MAINTENANCE FUND**

Account Number Description	2012 Actual Amount	2013 Actual Amount	2014 Actual Amount	2015 Amended Budget	2016 Budget
5230.000 Bad Debts	0.00	0.00	0.00	0.00	0.00
5231.000 Credit Card Expense	0.00	0.00	0.00	0.00	0.00
5290.000 Other Expenses	0.00	0.00	172.18	995.00	1,345.00
5295.000 Interest Expense	0.00	0.00	0.00	0.00	0.00
5297.000 Debt Admin Expense	0.00	0.00	0.00	0.00	0.00
<b>Account Classification Total: 500 - Operating Expenses</b>	<b>\$351,312.53</b>	<b>\$433,334.38</b>	<b>\$407,109.02</b>	<b>\$969,005.00</b>	<b>\$626,558.00</b>
700 - Cash Basis Expenditures					
7105.000 Fixed Assets-Buildings	0.00	0.00	0.00	0.00	0.00
7106.000 Fixed Assets-Machinery	0.00	0.00	0.00	0.00	0.00
7107.000 Fixed Assets-Vehicles	0.00	0.00	0.00	0.00	0.00
7108.000 Fixed Assets-Furniture	0.00	0.00	0.00	0.00	0.00
7200.000 Interfund Transfers Out	0.00	78,000.00	0.00	15,000.00	0.00
7301.000 Note Principal Payments	0.00	0.00	0.00	0.00	0.00
<b>Account Classification Total: 700 - Cash Basis Expenditures</b>	<b>\$0.00</b>	<b>\$78,000.00</b>	<b>\$0.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>

**Expenditure Grand Totals: \$715,214.89 \$897,176.79 \$814,995.17 \$1,362,413.52 \$1,009,220.43**

City and Borough of Sitka  
Building Maintenance Fund

Pro Forma Financial Projection

FY2014, FY2015 (Projected), and FY2016 Proposed

<u>Operations</u>	<u>FY2014</u>	<u>FY2015 Projected</u>	<u>FY2016 Proposed</u>
Revenues	362,383	398,000	889,922
Costs of Operations	<u>(674,602)</u>	<u>(506,000)</u>	<u>(861,154)</u>
Gross Margin	(312,219)	(108,000)	28,768
Administrative Expenses	(114,995)	(119,000)	(150,563)
Interest Expense	-	-	-
Other Income/(Expenses)	<u>117,963</u>	<u>111,000</u>	<u>71,296</u>
Net Operating Income	(309,251)	(116,000)	(50,499)
Depreciation	2,497	3,000	2,497
Debt Principal Repayment	<u>-</u>	<u>-</u>	<u>-</u>
Operating Cash Flow	<u>(306,754)</u>	<u>(113,000)</u>	<u>(48,002)</u>
<b><u>Capital Expenditures</u></b>			
Grant Revenue	-	-	-
Loan Proceeds	-	-	-
Use of Designated Working Capital	<u>-</u>	<u>-</u>	<u>-</u>
Total Capital expenditure Funding	-	-	-
Capital Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Working Capital</u></b>			
Beginning Total Working Capital	2,433,084	2,126,331	2,013,331
Operating Cash Flow	(306,754)	(113,000)	(48,002)
Capital Expenditures and Other Balance Sheet Changes	<u>1</u>	<u>-</u>	<u>(95,000)</u>
Ending Working Total Working Capital	<u>2,126,331</u>	<u>2,013,331</u>	<u>1,870,329</u>
Beginning Working Capital Designated for Capital Expenditures	-	-	-
New Designations Of Working Capital For Capital Expenditures	-	-	-
Expenditures of Designated Working Capital For Capital expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Ending Working Capital Designated for Capital Expenditures	<u>-</u>	<u>-</u>	<u>-</u>
Beginning Undesignated Working Capital	2,433,084	2,126,331	2,013,331
Increases/(Decreases)	<u>(306,753)</u>	<u>(113,000)</u>	<u>(143,002)</u>
Ending Unesignated Working Capital	<u>2,126,331</u>	<u>2,013,331</u>	<u>1,870,329</u>

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