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## **LOCAL EMERGENCY PLANNING COMMITTEE**

Regular Committee Meeting Minutes  
Thursday, February 13, 2025, 12:00 PM  
Harrigan Centennial Hall, 300 Harbor Drive

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### **A. CALL TO ORDER**

Craig Warren called to order the meeting of February 13, 2025, at 12.01pm

### **B. ROLL CALL**

(Quorum established by at least one member present from four different categories.)

Present:

Category 1: Kevin Mosher (Assembly Liaison)

Category 2: Craig Warren, Chair, (SFD), Adam Horton, (Fire/EMS), Robert Moelder, (SEARHC)

Category 3: Mariana Robertson (KCAW)

Category 4: Amy Zanuzoski (Sitka Counseling)

Category 6: Mary Ann Hall (Retired Medical Technologist), Joel Hanson, Robert Hattle (arrived 12:10)

Category 7: Zach Carlson, LEPC Coordinator (SFD)

Absent:

Category 1: Thor Christianson (Alternate Assembly Liaison)

Category 2: Shannon Freitas (SEARHC), Robert Baty (SPD), Lance Ewers (SPD)

Category 5: Trish White (excused, LEPC Vice President), Scott Wagner (NSRAA)

Others Present:

Selena Zhao (SFD), LEPC Secretary

Karl Muench (SFD), outgoing LEPC Secretary

**C. WELCOME & INTRODUCTIONS (Visitors &/or New Members, if any)**

1. Warren welcomed and introduced new LEPC member Mariana Robertson. Warren provided an overview of Sitka's Local Emergency Planning Committee history, purpose, funding, and quorum requirements.
2. Visitor Marty Becker introduced himself as the Safety and Health Committee Chair for the Forest Service Sitka Ranger District.

**D. AGENDA CHANGES**

1. None

**E. APPROVAL OF MINUTES:** Mary Ann Hall moved to approve the LEPC November 14, 2024, minutes. The motion passed unanimously by voice vote.

**F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA**

1. None

**G. COMMUNICATIONS**

1. Committee discussed hand-held radios and other forms of back-up communication methods in the event of a tsunami.

**H. COMMITTEE REPORTS**

1. Hazmat Report: Carlson reported 1 hazmat incident last week. The leak was reported to be minor, the source of the leak located, and jurisdiction passed off to USCG. Warren also discussed the Totem Park diesel spill location and clean-up efforts. Zanzoski provided additional details on the spill.

**I. UNFINISHED BUSINESS**

1. Committee discussed creating a digitized copy of the EOP Administrative Overview. Hanson offered to email an old file version to the LEPC Secretary.
2. Warren confirmed that ICS Forms have been updated.
3. Warren proposed changing committee meetings to quarterly. Committee discussed wording on proposal. Moelder motioned to approve meeting quarterly, with monthly meeting as needed. The motion passed unanimously

Local Emergency Planning Committee  
Approved Minutes February 2025

by voice vote.

**J. NEW BUSINESS**

**K. COMMITTEE COMMENTS**

**L. ADJOURNMENT**

The next LEPC meeting will be May 8<sup>th</sup>, 2025, at noon in Harrigan Centennial Hall.

Hanson moved to adjourn the meeting. Seeing no objections, the meeting was adjourned at 12.36 pm.

Attest: Karl Muench, LEPC Secretary