



# CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

FINANCE DEPARTMENT

TAX OFFICE

100 Lincoln Street | Sitka, Alaska 99835

www.cityofsitka.com

907-747-1818

## SUB-CONTRACTOR VERIFICATION FORM Long Term/Short Term Equipment Rentals Only

**Instruction:**

- *All fields are required and must be completed accurately to receive this exemption.*
- *Resale Card must be presented to the vendor to qualify for this exemption.*
- *Resale Card must list Equipment Rentals as a code on the card presented.*

Date of Purchase: \_\_\_\_\_ Resale Exemption No: \_\_\_\_\_

Sub-Contractor Requesting Exemption: \_\_\_\_\_  
(Business Name)

Project Name: \_\_\_\_\_

Primary Contractor: \_\_\_\_\_

Brief Description of Items Purchased: \_\_\_\_\_

**I hereby declare that the above information provided is true to the best of my knowledge and belief, and that I understand this form can be used to verify compliance with the SGC 4.25.100 (n) exemptions ordinance.**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**Sales Tax Office Use Only:**

Verified By \_\_\_\_\_

Approved By \_\_\_\_\_

Date \_\_\_\_\_

**Submit forms to:**

**City and Borough of Sitka**

**Sales Tax**

**100 Lincoln Street**

**Sitka, Alaska 99835**

**Fax 907-747-4779**

**Email:**

**tax@cityofsitka.org**