



City and Borough of Sitka

100 Lincoln Street • Sitka, Alaska 99835

Coast Guard City, USA

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Held at Harrigan Centennial Hall

330 Harbor Drive

March 11, 2020 6 p.m.

DRAFT MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:06 pm

Present: Roberta Littlefield (chair), James Poulson, Ana Dittmar, Scott Saline, Candace Rutledge, Bob Sam (arrived at 6:10 pm), Anne Pollnow (arrived at 6:10 pm)

Absent: Kevin Mosher (assembly liaison)

Staff: Amy Ainslie, Andy Corak

Public: None

II. APPROVAL OF AGENDA

M-Poulson/S-Dittmar moved to approve the agenda. Motion passed 5-0 by voice vote.

III. APPROVAL OF MINUTES

A. February 12, 2020 minutes

M-Poulson/S-Dittmar moved to approve the February 12, 2020 minutes. Motion passed 5-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

V. REPORTS & CORRESPONDENCE

B. Seaplane Base Project Correspondence

Ainslie told the Commission that she had received the correspondence between the project managers and the National Park Service, she had been copied on the response. Pollnow requested more information on when the Commission would be asked to complete a Section 106 review. Ainslie said she would contact the project manager for more information.

Poulson stated that China Mary's house had been added to the National Trust List in affiliation with their search for buildings associated with historically notable women.

VI. OLD BUSINESS

C. Historic Preservation Plan

Pollnow had provided a draft of the plan back with some of the necessary formatting changes that had been previously discussed. Saline inquired if the plan still included language about hiring another city staff position, Pollnow answered that it did not. Poulson expressed interest in having another public review of the plan prior to taking it to the Assembly for adoption. Pollnow requested more peer-reviewing from the other Commissioners prior to a public review, to which all Commissioners agreed would be good. Ainslie stated that staff would send out a copy of the plan to all the Commissioners for them to read through, and staff would compile any comments, edits, or additions suggested. Staff requested that Commissioners complete their review and turn in their edited copies by April 1.

VII. NEW BUSINESS

D. Annual CLG Report

Corak explained that the annual CLG Report was a state requirement of the City and Borough of Sitka in order to maintain CLG status. The report as shown to the Commission was essentially complete – staff wanted to give the Commission an opportunity to review it prior to submission, and to help staff fill in some questions regarding Commissioner training and community-education.

Poulson noted that the ordinance passed in 2019 establishing a cemetery zoning district had originated from the Historic Preservation Commission and should be noted on the report. Pollnow discussed potential zoning changes on the historic Sheldon Jackson campus. Sam provided the Commission with an update on some of the cemetery restorations he had been working on and upcoming projects, adding that the cemeteries had significant cultural, historical, and heritage tourism aspects. Sam also discussed cemetery restoration he wished to perform in a state park, and wished to gain approval from the Commission and the city to undertake the work. Dittmar and Pollnow responded that as the park was state land, the best route would likely be for Sam to work through the Tribe to make a request directly to the state. Sam also shared some history about Magic Island and Halibut Point.

Corak concluded the conversation by stating that feedback for the report should be sent to staff by Friday, March 20; the report was due by April 1.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6 pm **Harrigan Centennial Hall**)

Wednesday, April 15, 2020 – Regular Monthly Meeting

Corak informed the Commission that there would be public engagement meetings for the No Name Mountain/Granite Creek Master Plan project on April 7th and 8th, which would conflict with the regularly scheduled Historic Preservation Meeting. Corak proposed that the meeting be moved to April 15th so staff and the Commission could attend the No Name Mountain meetings. Commissioners agreed and reset the meeting date to April 15, 2020 at 6:00 pm.

IX. ADJOURNMENT

Seeing no objection, Chair Littlefield adjourned the meeting at 7:00 pm.