

City and Borough of Sitka  
Sitka, Alaska

FY2012 Budget

Fund: 100 - General Fund  
Division: 530 - Public Works  
Department: 034 - Recreation

| <u>Account Number</u>                  | <u>Expense Description</u>                    | <u>2010 Actual</u> | <u>2011 Budget</u> | <u>2011 Projections</u> | <u>2012 Budget</u> |
|--|---|--------------------|--------------------|-------------------------|--------------------|
| <b>Salaries and Benefits</b>           |   |                    |                    |                         |                    |
| 5110.001                               | Salaries & Wages                              | \$ 139,668         | \$ 141,436         | \$ 127,182              | \$ 141,816         |
| 5110.004                               | Overtime                                      | \$ 7,117           | \$ 6,500           | \$ 2,709                | \$ 5,000           |
| 5110.010                               | Temporary Employees                           | \$ 46,885          | \$ 53,000          | \$ 53,206               | \$ 50,000          |
| 5120.000                               | Benefits                                      | \$ 94,655          | \$ 90,688          | \$ 91,934               | \$ 116,675         |
|  | <b>Total Salaries &amp; Benefits</b>          | <b>\$ 288,324</b>  | <b>\$ 291,624</b>  | <b>\$ 275,031</b>       | <b>\$ 313,491</b>  |
| <b>Non-personnel Operation Outlays</b> |   |                    |                    |                         |                    |
| 5201.000                               | Travel and Training                           | \$ 2,659           | \$ 2,233           | \$ 1,750                | \$ 2,800           |
| 5202.000                               | Uniform Allowance                             | \$ 452             | \$ -               | \$ -                    | \$ 750             |
| 5203.001                               | Utilities                                     | \$ 64,720          | \$ 42,035          | \$ 35,825               | \$ 22,000          |
| 5203.005                               | Heating Fuel                                  | \$ 109,220         | \$ 25,000          | \$ 26,063               | \$ -               |
| 5204.000                               | Telephone                                     | \$ 743             | \$ 1,050           | \$ 684                  | \$ 1,000           |
| 5205.000                               | Insurance                                     | \$ 18,993          | \$ 18,995          | \$ 18,148               | \$ 18,150          |
| 5206.000                               | Supplies                                      | \$ 42,134          | \$ 42,960          | \$ 32,605               | \$ 38,000          |
| 5207.000                               | Repairs and Maintenance                       | \$ 49,660          | \$ 50,280          | \$ 27,942               | \$ 52,500          |
| 5208.000                               | Building Maintenance Fees                     | \$ 89,209          | \$ 36,782          | \$ 32,269               | \$ 24,867          |
| 5211.000                               | MIS Fees                                      | \$ 9,097           | \$ 7,663           | \$ 7,663                | \$ 7,715           |
| 5212.000                               | Contracted/Purchased Services                 | \$ 156,093         | \$ 110,819         | \$ 85,416               | \$ 59,250          |
| 5214.000                               | Indepartment Services                         | \$ 8,120           | \$ -               | \$ 1,093                | \$ -               |
| 5221.000                               | Transportation/Vehicles                       | \$ 94,481          | \$ 57,049          | \$ 77,932               | \$ 62,639          |
| 5222.000                               | Postage                                       | \$ -               | \$ -               | \$ -                    | \$ -               |
| 5223.000                               | Tools & Small Equip.                          | \$ 794             | \$ 4,000           | \$ 1,739                | \$ 3,200           |
| 5224.000                               | Dues & Publications                           | \$ 630             | \$ -               | \$ 192                  | \$ -               |
| 5226.000                               | Advertising                                   | \$ 890             | \$ -               | \$ 1,023                | \$ -               |
| 5227.000                               | Rentals-Building/Equipment                    | \$ 20,000          | \$ 10,000          | \$ 19,572               | \$ -               |
| 5290.000                               | Other Expenditures                            | \$ 22,552          | \$ 800             | \$ 253                  | \$ 800             |
|  | <b>Total Non-personnel Operating Outlays:</b> | <b>\$ 690,446</b>  | <b>\$ 409,666</b>  | <b>\$ 370,169</b>       | <b>\$ 293,671</b>  |
|  | <b>Total Operating Outlays:</b>               | <b>\$ 978,770</b>  | <b>\$ 701,290</b>  | <b>\$ 645,200</b>       | <b>\$ 607,162</b>  |

**RECREATION DEPARTMENT  
ITEMIZED EXPENDITURES**

| <u>ACCOUNT #</u>     | <u>DESCRIPTION</u>  | <u>AMOUNT</u>    |
|----------------------|---|------------------|
|                      | <b>TRAINING AND TRAVEL</b>                                    |                  |
| 530-034-800-5201.000 | CPR and First Aid   | \$ 665           |
|                      | Training / Certifications                                     | \$ 2,135         |
|                      | <b>Subtotal</b>   | <b>\$ 2,800</b>  |
|                      | <b>ELECTRIC</b>   |                  |
| 530-034-800-5203.001 | Electric  | \$ 22,000        |
|                      | <b>Subtotal</b>   | <b>\$ 22,000</b> |
|                      | <b>SUPPLIES</b>   |                  |
| 530-034-817-5206.000 | Signage   | \$ 2,500         |
|                      | Landscape/Plant Mtc.-Fertilizer, seed, annual plants          | \$ 7,500         |
|                      | Landscape Materials - soil, plant materials, mulch            | \$ 4,000         |
|                      | Turf Mtc - Fertilizer, seed, lime for 15 acres total          | \$ 9,000         |
|                      | Kimsham Fields maintenance, +5.5 acres turf, (fertilizer)     | \$ 10,000        |
|                      | Ballfield Maintenance - fencing, sand, surfacing              | \$ 5,000         |
|                      | <b>Subtotal</b>   | <b>\$ 38,000</b> |
|                      | <b>REPAIRS AND MAINTENANCE</b>                                |                  |
| 530-034-817-5207.000 | Grounds Maintenance & Repair                                  | \$ 5,500         |
|                      | Tony Hrebar Repairs   | \$ 21,000        |
|                      | Kimsham Repairs & Maintenance                                 | \$ 2,000         |
|                      | Goddard & Tom Young Repairs & Maintenance                     | \$ 10,000        |
|                      | (15) Parks, trails and playground repairs & maintenance       | \$ 3,000         |
|                      | Surfacing material trails playgrounds, ballfields             | \$ 3,000         |
|                      | Ballfields Repair   | \$ 8,000         |
|                      | <b>Subtotal</b>   | <b>\$ 52,500</b> |
|                      | <b>BUILDING MAINTENANCE FEES</b>                              |                  |
| 530-034-800-5208.000 | Building Maintenance Fund                                     | \$ 19,867        |
|                      | Baranof Warm Springs - public picnic shelter maint. & upgrade | \$ 5,000         |
|                      | <b>Subtotal</b>   | <b>\$ 24,867</b> |

**CONTRACTED/PURCHASED SERVICES**

|                      |                                |    |               |
|----------------------|--------------------------------|----|---------------|
| 530-034-800-5212.000 | Sani-can pumping and garbage   | \$ | 13,650        |
|                      | Restroom janitorial contract   | \$ | 35,000        |
|                      | Park & trail contractual       | \$ | 7,000         |
|                      | Transfer station disposal fees | \$ | <u>3,600</u>  |
|                      | <b>Subtotal</b>                | \$ | <b>59,250</b> |

**TOOLS AND SMALL EQUIPMENT**

|                      |  |    |              |
|----------------------|--|----|--------------|
| 530-034-817-5223.000 | General Parks & Recreation small tools | \$ | <u>3,200</u> |
|                      | <b>Subtotal</b>                        | \$ | <b>3,200</b> |

**OTHER EXPENDITURES**

|                      |                           |    |            |
|----------------------|---------------------------|----|------------|
| 530-034-800-5290.000 | Misc.                     | \$ | 500        |
|                      | Employee Wellness Program | \$ | <u>300</u> |
|                      | <b>Subtotal</b>           | \$ | <b>800</b> |

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