



City and Borough of Sitka

SOLID WASTE FUND

FISCAL YEAR 2012

Operating Budget

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**SOLID WASTE FUND
SUMMARY OF CASH INFLOWS/OUTLAYS**

CASH INFLOWS / REVENUES

<u>Source</u>	<u>FY 2012 Budget</u>	<u>FY 2011 Budget</u>	<u>FY 2011 Projections</u>	<u>Change From FY 2011 Budget</u>	<u>% Change From FY 2011 Budget</u>
Operating Revenue	\$ 3,014,000	\$ 2,842,100	\$3,037,414	\$ 171,900	6%
Non-Operating Revenue	\$ -	\$ -	\$ -	\$ -	0%
Property Investments	\$ 44,360	\$ 56,000	\$ 44,360	\$ (11,640)	-21%
Interfund Transfers	\$ -	\$ -	\$ -	\$ -	0%
Miscellaneous	\$ 5,800	\$ 6,100	\$ 5,007	\$ (300)	-5%
TOTAL CASH INFLOWS / REVENUES:	\$ 3,064,160	\$ 2,904,200	\$3,086,781	\$ 159,960	6%

CASH OUTLAYS

	<u>FY 2012 Budget</u>	<u>FY 2011 Operations Budget</u>	<u>FY 2011 Operations Projections</u>	<u>Change From FY 2011 Operations Budget</u>	<u>% Change From FY 2011 Operations Budget</u>
<u>Operating Outlays</u>					
Cash Outlays for Salaries and Benefits	\$ 158,126	\$ 157,280	\$ 113,838	\$ 846	1%
Non-personnel Operating Outlays	\$ 2,944,796	\$ 2,964,309	\$2,860,856	\$ (19,513)	-1%
Total Operating Outlays:	\$ 3,102,921	\$ 3,121,589	\$2,974,694	\$ (18,668)	-1%
<u>Capital Outlays</u>					
Fixed Asset Acquisition	\$ -	\$ -	\$ -	\$ -	0%
Transfers to Capital Projects	\$ -	\$ 165,000	\$ 165,000	\$ (165,000)	-100%
Total Capital Outlays:	\$ -	\$ 165,000	\$ 165,000	\$ (165,000)	-100%
TOTAL CASH OUTLAYS:	\$ 3,102,921	\$ 3,286,589	\$3,139,694	\$ (183,668)	-6%
INCREASE IN UNRESTRICTED WORKING CAPITAL	\$ (38,761)	\$ (382,389)	\$ (52,913)	\$ 343,628	90%

City and Borough of Sitka
Sitka, Alaska

FY 2012 Budget

Fund: 230 - Solid Waste Fund

Cash Inflows / Revenues

Account Number	Revenue Description	2010 Actual	2011 Budget	2011 Projections	2012 Budget
State Revenue					
300-310-3101.005	Grant Revenue	\$ -	\$ -	\$ -	\$ -
300-310-3101.017	PERS Relief	\$ 5,053	\$ -	\$ -	\$ -
	Subtotal:	\$ 5,053	\$ -	\$ -	\$ -
Operating Revenue					
300-340-3431.000	Solid Waste Disposal	\$ 2,465,463	\$ 2,462,000	\$ 2,512,122	\$ 2,490,000
300-340-3432.000	Scale Revenue	\$ 219,423	\$ 210,900	\$ 214,840	\$ 213,500
300-340-3433.000	Granite Creek Waste	\$ 7,000	\$ 3,500	\$ -	\$ -
300-340-3434.000	Landfill Revenue	\$ -	\$ -	\$ -	\$ -
300-340-3435.000	Recycling	\$ 245,534	\$ 110,000	\$ 262,147	\$ 261,900
300-340-3436.000	Sludge Disposal	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000
300-340-3437.000	Waste Oil Disposal	\$ 10,500	\$ 10,500	\$ 10,500	\$ 10,500
300-340-3438.000	Asbestos Disposal	\$ -	\$ -	\$ 217	\$ -
300-340-3439.000	Rolloff Container Fees	\$ -	\$ -	\$ -	\$ -
300-340-3440.000	Recycling - Others	\$ 4,064	\$ 6,200	\$ 6,016	\$ 7,100
300-340-3491.000	Jobbing - Labor	\$ 9,116	\$ 9,000	\$ 1,572	\$ 1,000
	Subtotal:	\$ 2,991,100	\$ 2,842,100	\$ 3,037,414	\$ 3,014,000
Non-Operating Revenue					
300-350-3501.003	Other Revenue	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Property Investments					
300-360-3610.000	Interest Income	\$ 53,865	\$ 56,000	\$ 44,360	\$ 44,360
	Subtotal:	\$ 53,865	\$ 56,000	\$ 44,360	\$ 44,360
Interfund Transfers					
300-370-3701.740	Solid Waste Interfund Billing	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ -	\$ -	\$ -	\$ -
Miscellaneous					
300-380-3807.000	Miscellaneous	\$ 49	\$ 100	\$ -	\$ 1,000
300-380-3820.000	Bad Debts Collected	\$ 6,258	\$ 6,000	\$ 5,007	\$ 4,800
300-390-3990.000	Net Pension Obligation WO	\$ -	\$ -	\$ -	\$ -
	Subtotal:	\$ 6,306	\$ 6,100	\$ 5,007	\$ 5,800
Total Solid Waste Fund Revenue:		\$ 3,056,324	\$ 2,904,200	\$ 3,086,781	\$ 3,064,160

**CITY AND BOROUGH OF SITKA
SOLID WASTE FUND
ITEMIZED REVENUES**

<u>ACCOUNT #</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
OPERATING REVENUE		
300-340-3431.000	Solid Waste Disposal Charges for waste pickup and disposal	\$ 2,490,000
300-340-3432.000	Scale Revenue	\$ 213,500
300-340-3433.000	Granite Creek Waste	\$ -
300-340-3435.000	Recycling Salvage Permits and Scrap Metal sales	\$ 261,900
300-340-3436.000	Sludge Disposal Sludge from Wastewater Plan	\$ 30,000
300-340-3437.000	Waste Oil Disposal Waste Oil from Harbors	\$ 10,500
300-340-3438.000	Asbestos Disposal	\$ -
300-340-3440.000	Recycling - Others	\$ 7,100
300-340-3491.000	Jobbing - Labor	\$ 1,000
	Subtotal:	\$ 3,014,000
PROPERTY INVESTMENTS		
300-360-3610.000	Interest Income	\$ 44,360
	Subtotal:	\$ 44,360
MISCELLANEOUS		
300-380-3807.000	Miscellaneous	\$ 1,000
300-380-3820.000	Bad Debts Collected	\$ 4,800
	Subtotal:	\$ 5,800
	Total:	\$ 3,064,160

City and Borough of Sitka
Sitka, Alaska

FY 2012 Budget

Fund: 230 - Solid Waste Fund

Operations Budget

Cash Outlays for Operations

Account Number	Expense Description	2010 Actual	2011 Budget	2011 Projections	2012 Budget
	Salaries and Benefits				
5110.001	Salaries & Wages	\$ 84,855	\$ 86,226	\$ 70,546	\$ 83,303
5110.004	Overtime	\$ 4,042	\$ 6,000	\$ 423	\$ 6,000
5110.010	Temporary Employees	\$ 196	\$ -	\$ -	\$ -
5120.000	Benefits	\$ 65,817	\$ 65,055	\$ 42,869	\$ 68,822
	Total Salaries & Benefits	\$ 154,910	\$ 157,281	\$ 113,838	\$ 158,126
	Non-personnel Operation Outlays				
5201.000	Travel and Training	\$ 2,210	\$ 8,200	\$ 5,424	\$ 11,700
5202.000	Uniform Allowance	\$ 578	\$ 700	\$ 674	\$ 700
5203.000	Utilities	\$ 26,593	\$ 21,200	\$ 20,732	\$ 25,000
5203.005	Heating Fuel	\$ -	\$ -	\$ -	\$ -
5204.000	Telephone	\$ 1,897	\$ 3,200	\$ 1,796	\$ 3,200
5205.000	Insurance	\$ 4,250	\$ 4,251	\$ 4,525	\$ 4,550
5206.000	Supplies	\$ 24,496	\$ 43,950	\$ 26,321	\$ 43,700
5207.000	Repairs and Maintenance	\$ 5,955	\$ 5,000	\$ 3,190	\$ -
5208.000	Building Maintenance Fees	\$ 17,124	\$ 873	\$ 4,526	\$ 2,578
5211.000	MIS Fees	\$ 5,334	\$ 4,429	\$ 4,429	\$ 4,454
5212.000	Contracted/Purchased Services	\$ 2,056,172	\$ 2,096,325	\$ 2,005,815	\$ 2,091,900
5214.000	Interdepartment Services	\$ 414,996	\$ 350,500	\$ 369,240	\$ 351,890
5221.000	Transportation/Vehicles	\$ 79,487	\$ 88,518	\$ 80,421	\$ 73,185
5222.000	Postage	\$ -	\$ -	\$ -	\$ -
5223.000	Tools & Small Equipment	\$ 5,679	\$ 3,000	\$ 1,863	\$ 4,250
5224.000	Dues & Publications	\$ 391	\$ 500	\$ 411	\$ 500
5226.000	Advertising	\$ 4,941	\$ 3,000	\$ 2,896	\$ 3,000
5227.000	Rentals - Building/Equipment	\$ 37,593	\$ 31,500	\$ 30,657	\$ 31,500
5231.000	Credit Card Expense	\$ 12,790	\$ 15,460	\$ 13,930	\$ 15,460
5290.000	Other Expenses	\$ 1,192	\$ 1,400	\$ 1,703	\$ 1,400
5295.000	Interest	\$ 56,929	\$ 42,219	\$ 42,219	\$ 35,015
5297.000	Debt Administrative Expense	\$ -	\$ -	\$ -	\$ -
7301.000	Debt Principal Payment	\$ 123,579	\$ 240,084	\$ 240,084	\$ 240,813
7200.000	Transfer to Other Funds	\$ -	\$ -	\$ -	\$ -
	Total Non-personnel Operating Outlays:	\$ 2,882,184	\$ 2,964,309	\$ 2,860,856	\$ 2,944,796
	Total Operating Outlays:	\$ 3,037,094	\$ 3,121,590	\$ 2,974,694	\$ 3,102,921

**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
TRAVEL AND TRAINING		
600-621-5201.000	HAZMAT Training	\$ 2,500
	SW Training / Certification	\$ 3,200
	Asbestos training	\$ 2,000
	CPR and First Aid	\$ 200
	SWANA Training	\$ 3,800
	Subtotal:	\$ 11,700
UNIFORM ALLOWANCE		
600-621-5202.000	Work overalls, gloves, cold weather gear, respirators	\$ 700
	Subtotal:	\$ 700
TELEPHONE		
600-622-5204.000	Recycling	\$ 3,200
	Subtotal:	\$ 3,200
SUPPLIES		
600-601-5206.000	Office Supplies	\$ 700
600-620-5206.000	Transfer Station supplies	\$ 3,000
600-621-5206.000	Safety items	\$ 2,500
	HHW supplies	\$ 5,500
	Contaminated soils supplies	\$ 2,500
	Chlor-d-TECTs	\$ 500
	Cover material	\$ 20,000
	Supplies for operations	\$ 2,500
	Supplies for used oil	\$ 2,500
	Hydrogen Gas	\$ 1,000
600-622-5206.000	Misc Supplies - Recycling	\$ 3,000
	Subtotal:	\$ 43,700
REPAIRS AND MAINTENANCE		
600-622-5207.000		\$ -
	Subtotal:	\$ -
BUILDING MAINTENANCE FEES		
600-621-5208.000	Building Maint. Fund (BMF) - Building Repair	\$ 2,578
	Subtotal:	\$ 2,578

**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
CONTRACTED/PURCHASED SERVICES		
600-601-5212.000	Refuse collection contract	\$ 600,000
	Audit Fees	\$ 2,900
	MSC hauling services	\$ 5,000
	Engineering/surveying services	\$ 15,000
	Contaminated soil testing	\$ 5,000
	Solid Waste Coordinator	\$ 36,000
600-620-5212.000	Off island waste disposal	\$ 1,250,000
600-621-5212.000	Kimsham landfill monitoring	\$ 5,000
	HHW program	\$ 55,000
	Used oil handling	\$ 5,000
	Used oil analysis	\$ 1,000
	Antifreeze disposal	\$ 5,000
	Biosolids landfill development operations	\$ 25,000
	Sitka Landfill Monitoring	\$ 7,000
	Landfill topo survey	\$ 5,000
600-622-5212.000	Recyclables freight	\$ 70,000
	Subtotal:	\$ 2,091,900
INTERDEPARTMENT SERVICES		
600-601-5214.000	Admin Services	\$ 351,890
	Subtotal:	\$ 351,890
TOOLS & SMALL EQUIPMENT		
600-601-5223.000	Misc. hand tools	\$ 2,750
600-622-5223.000	Misc tools	\$ 1,500
	Subtotal:	\$ 4,250
DUES & PUBLICATIONS		
600-601-5224.000	Miscellaneous, SWANA	\$ 500
	Subtotal:	\$ 500
ADVERTISING		
600-601-5226.000	Misc	\$ 1,500
600-622-5226.000	Recycling advertising	\$ 1,500
	Subtotal:	\$ 3,000
RENTALS - EQUIPMENT OR BUILDINGS		
600-622-5227.002	Scrap metal site rent	\$ 31,500
	Subtotal:	\$ 31,500

**SOLID WASTE FUND
ITEMIZED EXPENSES**

ACCOUNT #	DESCRIPTION	AMOUNT
OTHER EXPENSES		
600-621-5290.000	Employee Wellness Program	\$ 200
	ADEC landfill inspectors expenses and permits	<u>\$ 1,200</u>
	Subtotal:	\$ 1,400
INTEREST EXPENSE		
600-650-5295.000	Transfer Station	\$ 3,000
	Kimsham Landfill - Loan #783081	\$ 31,265
	Overburden Landfill	<u>\$ 750</u>
	Subtotal:	\$ 35,015
NOTE PRINCIPAL PAYMENTS		
600-650-7301.000	Transfer Station	\$ 100,000
	Kimsham Landfill - Loan #783081	\$ 115,798
	Overburden Landfill	<u>\$ 25,015</u>
	Subtotal:	\$ 240,813

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Capital Budget

SOLID WASTE FUND

2012

City and Borough of Sitka
Fund 230 - Solid Waste Fund
FY 2012 Capital Budget Summary

	New Appropriations for FY 2012
Capital Projects:	\$ -
Fixed Assets:	
Machinery/Equipment	\$ _____ -
Subtotals:	\$ _____ -
Total Planned Capital Expenditures:	\$ _____ -

City and Borough of Sitka
Fund 230 - Solid Waste Fund
Capital Budget

Cash Outlays for Capital Construction and Fixed Asset Acquisitions
Summary of Direct Transfers of Capital to Capital Projects or Other Funds
Solid Waste Fund Department #230-600-680

Account Number	<u>Fund/Project Name</u>	New Appropriation for FY 2012 Amount
	Capital Projects 740-600-630-5212.000	
7200.000		\$ _____ -
	Total Direct Capital Transfers:	\$ -
	<u>Fixed Asset Acquisition</u> Solid Waste Fund Department #230-600-670	
	<u>Machinery/Equipment</u>	
7106.000		
	Total Machinery/Equipment:	\$ -
	Total Planned Capital Expenditures:	\$ _____ -

**Construction in Progress for Solid Waste Fund Capital Projects
Fund 740**

Project Name	Project Number	Approved Budget	Expenses & Encumbrances as of 12/31/10
Expand Biosolids Area	90657	\$ 500,000	\$ -
Recycle Center Fence	90677	\$ 50,000	\$ -
Scrap Yard Upgrade	90678	\$ 115,000	\$ -
Silka Landfill / Granite Creek	90413	\$ 250,000	\$ 198,218
Transfer Station	90566	\$ 50,000	\$ 276

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**City and Borough of Sitka
Solid Waste Disposal Fund**

Pro Forma Statement of Net Assets

	2012	2011	2010
Assets			
Investment in Central Treasury	928,978	965,764	1,022,410
Receivables	149,000	149,000	148,937
Prepaid Expenses	0	1,976	1,976
Property, Plant and Equipment	6,333,128	6,511,428	6,524,728
Other	506,000	506,000	505,891
Total Assets	<u>7,917,106</u>	<u>8,134,168</u>	<u>8,203,942</u>
Liabilities and Net Assets			
Liabilities			
Accounts Payable	250,000	250,000	253,652
Accrued Payroll & Leave	6,250	6,250	6,268
Other Liabilities	506,000	506,000	505,891
Bonds and Notes Payable	1,844,271	2,085,084	2,325,168
Total Liabilities	<u>2,606,521</u>	<u>2,847,334</u>	<u>3,090,979</u>
Net Assets			
Invested in Capital Assets	4,488,857	4,426,344	4,324,575
Restricted Fund Balance	0	0	0
Undesignated	821,728	860,490	788,388
Total Net Assets	<u>5,310,585</u>	<u>5,286,834</u>	<u>5,112,963</u>
Total Liabilities and Net Assets	<u>7,917,106</u>	<u>8,134,168</u>	<u>8,203,942</u>

City and Borough of Sitka
Solid Waste Disposal Fund

Pro Forma Statement of Revenue and Expenses

	2012	2011	2010
Revenues:			
Charges for services	2,703,500	2,726,962	2,691,977
Other	310,500	310,452	305,520
Total revenues	3,014,000	3,037,414	2,997,497
Operating Expenses			
Salaries and Benefits	158,126	113,838	154,910
Operating Expenses	2,668,968	2,578,553	2,715,093
Depreciation and Amortization	178,300	178,300	178,282
Total expenses	3,005,394	2,870,691	3,048,285
Operating Income	8,606	166,723	(50,788)
Other financing sources (uses)			
Interest Income	44,360	44,360	81,003
Interest Expense	(35,015)	(42,219)	(56,929)
Other	5,800	5,007	5,053
Net other financing sources (uses)	15,145	7,148	29,127
Net change in fund balances	23,751	173,871	(21,661)

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