



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

April 10, 2024 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:07 pm.

Present: Roby (Koolyéik) Littlefield (Chair), James (Kushxeet) Poulson, Danielle Pensley, Karen Lucas, JJ Carlson (Assembly Liaison), Scott Saline (Assembly Liaison Alternate)

Excused: Dionne (Yeidíkok'aa) Brady-Howard

Staff: Kim Davis

II. APPROVAL OF AGENDA

M/Poulson-S/Lucas, moved to approve the agenda. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

a. January 10, 2024 minutes

M/Poulson-S/Lucas, moved to approve the minutes of January 10, 2024. Motion passed 4-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

V. REPORTS & CORRESPONDENCE

b. Fort Rousseau, U.S. Army Corps of Engineers.

Davis report the U.S. Army Corps of Engineers would be conducting a site inspection at Virublennoi Island Landfill at Fort Rousseau. This was to take samples of contaminated marine sediment the State Historical Park, which was part of the World War II harbor defense and included as part of the Sitka Naval Operating Base National Historic Landmark. They had determined the undertaking would not adversely affect the historic area.

Davis also reported on the proposed Alaska Department of Transportation (DOT) & Public Facilities Sitka Tribe of Alaska (STA) Bus Maintenance Facility Construction Project at 465 Katlian Avenue. The Project would construct a facility for the maintenance and storage of transit vehicles for STA. This would include the construction

of a new Bus Maintenance Facility, bus pull-out on Katlian Ave, shared parking lot, improvements including utility upgrades, stormwater drainage, sidewalk, regrading and resurfacing. Littlefield would send an email regarding their inadvertent discovery plan.

VI. UNFINISHED BUSINESS

c. Historic Preservation Plan.

Littlefield and Pensley provided an update on the historic preservation plan. After many hours the text had been revised and the document organized. The last few steps were formatting and final review.

d. Memorial and naming policy

Davis provided the street naming form that she had found. Littlefield suggested the commission develop a policy and a new form. Creating a better process for community members when naming new streets or for making changes to existing street names.

VII. NEW BUSINESS

e. 220 Observatory Street, entry and deck replacement

Davis introduced a deck replacement and new arctic at 220 Observatory Street. The applicant would be replacing the deck and stairs and adding a new arctic entry. Commissioners determined there was no impact to the historical area and recommend approval.

M/Poulson-S/Lucas, moved to recommend the request at 220 Observatory Street. Motion passed 4-0 by voice vote.

f. 305 Tlingit Way, entry and deck replacement

Davis introduced a deck replacement and arctic entry at 305 Tlingit Way. The applicant was replacing their decks and entry way. Commissioners determined there was no impact to the historical area and recommend approval.

M/Poulson-S/Lucas, moved to recommend the request at 305 Tlingit Way. Motion passed 4-0 by voice vote.

g. 450 Alice Loop, new construction tri-plex

Davis introduced new construction of a tri-plex at 450 Alice Loop. This was for a two-story 920 SF tri-plex. Commissioners determined there was no impact to the historical area and recommend approval.

M/Poulson-S/Lucas, moved to recommend the request at 450 Alice Loop. Motion passed 4-0 by voice vote.

h. 1470 & 1480 Seward Avenue, USCG Dock Facilities

Davis introduced a site plan for 1470 and 1480 Seward Avenue, where the USCG would be constructing a new dock and support facilities. USCG was creating an memorandum of agreement with stipulations to mitigate potential adverse impacts to the Sitka Naval

Operating Base National Historic Landmark. Commissioners agreed they would still be a part of the 106 Section process.

M/Poulson-S/Lucas, moved to recommend the request at 1470 & 1480 Seward Avenue. After discussion M/Poulson-S/Lucas, moved to drop the motion since there were no permits for said facilities and the commission would be involved in future consultations. Motion passed 4-0 by voice vote.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm, Harrigan Centennial Hall)

Wednesday, May 8, 2024 – Regular Monthly Meeting

IX. ADJOURNMENT

Chair Littlefield, hearing no objection, adjourned the meeting at 7:38 PM