



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

January 11, 2023 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:01 pm.

Present: Roby Littlefield (Chair), Scott Saline, James Poulson, Karen Lucas, Chuck Miller, JJ Carlson (Assembly Liaison)

Excused: Danielle Pensley

Staff: Amy Ainslie, Kim Davis

Public: None

Commissioner Lucas joined at 6:03 PM

II. APPROVAL OF AGENDA

M/Poulson-S/Saline, moved to approve the agenda. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

a. September 14, 2022 minutes

b. November 23, 2022 Special Meeting

M/Poulson-S/Saline, moved to approve the minutes of September 14 and November 23, 2022. Motion passed 5-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

Lucas reported the Port Alexander Museum had a favorable nomination to be placed on the National Register of Historic Places. Littlefield stated Jerrick Hope-Lang would be reaching out for a letter of support for a National Historic District designation for Katlian Avenue and was invited to attend the next meeting.

V. REPORTS & CORRESPONDENCE

Ainslie formally introduced JJ Carlson as the Assembly Liaison for the Historic Preservation Commission. Carlson had a background in architecture and was looking forward to working with the commission.

VI. OLD BUSINESS

- c. Historic Preservation Plan

Ainslie reported staff will be working to update the document for review.

VII. NEW BUSINESS

- a. New Construction at 416 Alice Loop

M/Poulson-S/Lucas, moved to approve the review of 416 Alice Loop. Motion passed 5-0 by voice vote.

- b. New Construction at 418 Alice Loop

M/Poulson-S/Miller, moved to approve the review of 418 Alice Loop. Motion passed 5-0 by voice vote.

- c. Installation of new windows at 213 Harbor Drive

M/Poulson-S/Saline, moved to approve the review of new windows at 213 Harbor Drive. Motion passed 5-0 by voice vote.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm, Harrigan Centennial Hall)
Wednesday, February 8, 2023 – Regular Monthly Meeting

IX. ADJOURNMENT

Chair Littlefield, hearing no objection, adjourned the meeting at 6:20 PM