



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

100 Lincoln Street | Sitka, Alaska 99835

www.cityofsitka.com

planning@cityofsitka.org

907-747-1814

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

February 8, 2023 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:01 pm.

Present: Roby Littlefield (Chair), Scott Saline, James Poulson, Karen Lucas, JJ Carlson (Assembly Liaison)

Excused: Danielle Pensley, Chuck Miller

Staff: Amy Ainslie, Kim Davis

Public: Jerrick Hope-Lang, Shannon Crossley (NorthWind Architects)

II. APPROVAL OF AGENDA

M/Poulson-S/Saline, moved to approve the agenda. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

- a. January 11, 2023 minutes

M/Poulson-S/Saline, moved to approve the minutes of January 11, 2022. Motion passed 4-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

V. REPORTS & CORRESPONDENCE

VI. OLD BUSINESS

Lucas asked that the Historic Preservation Plan remain on the agenda under old business until completed.

VII. NEW BUSINESS

- b. Discussion of National Register nomination process for Sitka Indian Village

Jerrick Hope-Lang and Shannon Crossley had questions on the process and requirements for the Sitka Indian Village to be nominated as a historical district to the National Registry of Historic Places. Poulson explained an avenue for this funding could be sought from the State of Alaska Office of History and Archaeology which administered the Certified Local Government (CLG) program, including pass-through grants. The grant was a 60% federal share and a 40% sponsor share. The Historic Preservation Commission would recommend a project and would then be kept up to date on the progress. It was suggested to Hope-Lang to contact Sitka Tribe of Alaska to spearhead the required paperwork for nomination.

Ainslie explained that CBS had only applied for this type of grant once when City Hall was nominated and then put on the National Register. Other CLG grants were a subaward process. CBS did not contribute to the match requirement of these grants; this was matched by the organization applying for the CLG grant.

Hope-Lang asked about how the process worked for creating a historical district on Lincoln Street. Poulson stated the project was headed by Anne Pollnow and was spearheaded by The Revitalize Sitka Working Group. The report was prepared by a company from Wasilla Alaska, and they evaluated the historic structures on Lincoln Street to determine their architectural styles.

In answering a question regarding the process to request municipal funding, Ainslie described how CBS funding had to be appropriated in either a supplemental ordinance to the current budget or in next year's fiscal budget. This process was done through an ordinance brought forth by two assembly sponsors. Ainslie stated the Planning Department did not have the capacity to manage this project at this time as it had been suggested by Hope-Lang that CBS contribute staff project management as an in-kind match or donation.

Commissioners made a motion to write a letter of support for the Sitka Indian Village.

M-Poulson/S-Lucas moved to write a letter in support for the concept of a historic district in the Sitka Indian Village. Motion passed 4-0 by voice vote.

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm, Harrigan Centennial Hall)

Wednesday, March 8, 2023 – Regular Monthly Meeting

IX. ADJOURNMENT

Lucas moved to adjourned, Chair Littlefield, hearing no objection, adjourned the meeting at 7:19 PM