



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

100 Lincoln Street | Sitka, Alaska 99835

www.cityofsitka.com

planning@cityofsitka.org

907-747-1814

SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

June 14, 2023 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Chair Littlefield called the meeting to order at 6:00 pm.

Present: Roby (Koolyéik) Littlefield (Chair), James (Kushxeet) Poulson, Karen Lucas, Dionne (Yeidikook'aa) Brady-Howard, Danielle Pensley (Arrived 6:05 PM), JJ Carlson (Assembly Liaison, Telephonic)

Absent: Chuck (Daanax.ils'eik) Miller, Scott Saline

Staff: Kim Davis

II. APPROVAL OF AGENDA

M/Poulson-S/Lucas, moved to approve the agenda. Motion passed 4-0 by voice vote.

III. APPROVAL OF MINUTES

a. April 12, 2023 minutes

M/Brady-Howard-S/Poulson, moved to approve the minutes of April 12, 2023 as amended. Motion passed 5-0 by voice vote.

IV. GUESTS &/OR PERSONS TO BE HEARD

Commissioner Lucas asked for guidance on the Open Meetings Act. Davis confirmed that more than three would create a serial communication. Documents could be sent by staff on behalf of commissioners to the commission to prevent this type of communication. Davis stated she could print packet materials for commissioners to pick up at City Hall by request.

V. REPORTS & CORRESPONDENCE

b. SIT Katlian Bay Road State Project # Z676720000

Davis presented correspondence from the State of Alaska Katlian Bay Road Project #Z67672000. The State was making minor changes to improve roadway design.

Commissioners recommended an archaeologist be available to monitor on-site during active construction in case a historical site was uncovered.

VI. UNFINISHED BUSINESS

c. Historic Preservation Plan.

Commissioners discussed options for incorporating edits to the Historic Preservation Plan. Commissioner Pensley was recognized for all her hard work on the document. Chair Littlefield stated she had reviewed Commissioner Pensley's suggestions and made changes regarding grammar and typos. Pensley described her revisions on the document as of June 9th. She had reviewed the Executive Summary and pages 1-7. Poulson recommended forming a subcommittee of three commissioners to edit the historic preservation plan. He noted that areas significant to Sitka's history should be recognized in the document. Commissioner Lucas had submitted edits and recommended the document be reviewed in sections. Commissioner Brady-Howard recommended the document be reviewed to be inclusive with appropriate terminology used.

M/Lucas-S/Brady-Howard, moved to create a subcommittee of no more than three commissioners to be chaired by Commissioner Pensley to edit the Historic Preservation Plan. Motion passed 5-0 by voice vote.

VII. NEW BUSINESS

VIII. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm, Harrigan Centennial Hall)
Wednesday, July 12, 2023 – Regular Monthly Meeting

IX. ADJOURNMENT

Chair Littlefield, hearing no objection, adjourned the meeting at 7:30 PM