



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PLANNING AND COMMUNITY DEVELOPMENT DEPARTMENT

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SITKA HISTORIC PRESERVATION COMMISSION

Regular Monthly Meeting

Harrigan Centennial Hall

August 10, 2022 6 p.m.

FINAL MINUTES

I. CALL TO ORDER & ROLL CALL

Acting Chair Saline called the meeting to order at 6:05 pm.

Present: Scott Saline (Acting Chair), James Poulson, Roby Littlefield (Telephonic), Karen Lucas (Telephonic), Danielle Pensley (Telephonic), David Miller (Assembly Liaison)

Absent: Bob Sam, Chuck Miller

Staff: Amy Ainslie, Kim Davis

Public: Rebecca Poulson

II. ELECTION OF OFFICERS

M/Littlefield-S/Pensley moved to nominate James Poulson for secretary. Motion passed 5-0 by voice vote.

III. APPROVAL OF AGENDA

M/Pensley-S/Littlefield moved to approve the agenda. Motion passed 5-0 by voice vote.

IV. APPROVAL OF MINUTES

A. June 8, 2022 minutes

Pensley had a correction to VIL. Old Business, B. Historic Preservation Plan.

M/Pensley-S/Littlefield moved to approve the July 13, 2022 minutes as corrected. Motion passed 5-0 by voice vote.

Lucas left the meeting at 6:20 PM due to technical issues.

V. GUESTS &/OR PERSONS TO BE HEARD

Littlefield reported to the Commission of a proposal from Nancy Yaw Davis. Davis

would like to see Dog Creek (Keitlyátx'i Héeni, Puppies Creek) marked. Davis was also concerned about graves being disturbed by the Alaska DOT/PF project taking place on Sawmill Creek Road.

VI. REPORTS & CORRESPONDENCE

Saline voiced that he would like to see the Commission develop continuing education curriculum and a designation which could be used by local tour groups to present accurate historical information during the summer season.

VII. OLD BUSINESS

Pensley reported that she had reviewed half of the historic preservation plan and felt that it needed quite a bit of revision before it could be finalized, in particular, some of the historic preservation law as cited in the document. She had noted many typographical errors and misstatements. As an important historical document to the community, she felt they needed to be addressed before seeking Assembly adoption. Pensley also expressed difficulty in contacting Planning Department staff to discuss the revisions she had made. Ainslie explained the current constraints on staff time, and challenges in trying to address Commissioner feedback on the plan. The Commission ultimately agreed that the best path forward would be for Pensley to complete her review of the document, for staff to review her revisions and accept the grammatical, typographical, and noncontroversial changes, and then bring a draft with any remaining questions or areas warranting Commissioner discussion back to the whole body by the next meeting.

R. Poulson provided public comment about the historic preservation plan. She stated historic preservation plan was normally written by a hired consult but then a member of the commission took over when the consult was unable to finish. She recommended once the historic preservation was finalized; it should go back out to the community for review.

VIII. NEW BUSINESS

C. FY22 CLG Grant Application – Sheldon Jackson NHL, Fraser Hall Heating System

R. Poulson provided an overview on the CLG grant application for Fraser Hall. The CLG grant had increased to \$50,000 for the fiscal year. A design had been completed for the heating system of Fraser Hall, and the contractor was providing the equipment. This was a 60/40 grant, with the matching funds being raised by the Sitka Fine Arts Camp.

M/Poulson-S/Littlefield moved to recommend approval the CLG Fraser Hall Grant Applications. Motion passed 4-0 by voice vote.

D. FY22 CLG Grant Application – Japonski Island Boathouse Walls and Accessible Restroom

R. Poulson reported this application included an ADA accessible restroom and would finish the last two walls of the boathouse. This was a 60/40 grant, with the matching funds being raised by The Sitka Maritime Heritage Society with in-kind and donated resources.

M/Poulson-S/Littlefield moved to approve the CLG Japonski Boathouse Grant Applications. Motion passed 4-0 by voice vote.

IX. SET NEXT MEETING DATE(S):

(2nd Wednesday of the Month, 6pm Harrigan Centennial Hall)
Wednesday, September 14, 2022 – Regular Monthly Meeting

X. ADJOURNMENT

Seeing no objections, Saline adjourned the meeting at 7:09 PM.