
LOCAL EMERGENCY PLANNING COMMITTEE
Regular Committee Meeting Minutes
January 13, 2022
via Zoom and in person at Harrigan Centennial Hall

A. CALL TO ORDER

Jennifer Klejka, LEPC Coordinator called to order the January 13, 2022 meeting at 12:02pm.

B. ROLL CALL

(Quorum established by at least one member present from four different categories.)

Present:

Category 1: Dave Miller, Assembly Liaison
Category 2: George Bennett Jr (SEARHC);
Category 3: Becky Meiers (LEPC PIO, KCAW); vacancy
Category 4: Mim McConnell
Category 6: Mary Ann Hall (Retired Medical Technologist); Joel Hanson
Category 7: Jennifer Klejka, LEPC Coordinator (SFD)

Absent:

Category 2: Fire Chief Craig Warren, LEPC Chair (SFD) Shannon Freitas (SEARHC); Geraldine Laux (TSA); Robert Baty (SPD Chief); Lance Ewers, (SPD)
Category 4: Justin Mullenix; Amy Zanuzoski (Sitka Counseling)
Category 5: Scott Wagner (NSRAA); Trish White, LEPC Vice-Chair (White's Pharmacy)
Category 6: Robert Hattle

Others Present: Jacyn Schmidt, Geoscience Coordinator, Sitka Sound Science Center.

C. APPROVAL of AGENDA: January 13, 2022

There were no additions or deletions to the agenda.

D. APPROVAL OF MINUTES: Regular Meeting of December 09, 2021.

M/S –to approve the minutes of December 9, 2021.

Motion carried.

E. COMMUNICATIONS

1. **SHARK/ARES Report:** Becky Meiers reported the mobile response unit building continues. There is a movement to collaborate with the American Legion to set up a ham location at the American Legion Hall in downtown Sitka. Fund raising continues. The group would like to locally source a trailer.
2. **Broadcast Communications Update:** Meiers appreciated the feedback received on the local emergency PSA scripts (attached to the November 2021 LEPC packet). Comments are still encouraged, and members can email feedback on the scripts to becky@kcaw.org. The public radio station continues to work on resilience measures, particularly with translator audiences to ensure equipment is working reliably, has back up power and connectivity. This will be a big project to make sure the emergency alert system is working correctly and serving the translator communities as well as Sitka. Appreciation to Chief Warren for alerting KCAW to the HPR water main break in order to get timely information to everyone.

F. COMMITTEE REPORTS

1. HazMat Report – Jenny Klejka, LEPC Coordinator reported it is Tier II Season (reporting of hazardous materials). Jenny will begin making courtesy phone calls in February.
2. LEPC Public Information Officer (PIO) – Becky Meiers, PIO, reported updating of PSA scripts continues. As mentioned, Meiers asked members to review PSA scripts and provide recommendations and suggestions on additional topics to be scripted for LEPC PSA’s. Research continues on communications plans for inundation.
3. Sitka Red Cross – None.

G. UNFINISHED BUSINESS:

1. **Coronavirus EOC updates**
EOC posted an update and requests citizens step up again to do their individual parts to stay healthy and take personal measures to mitigate spread of Coronavirus in this most recent surge.
2. **Tsunami Inundation Mapping**
This item remains a standing item on the agenda, pending collaborations with the State and Division of Homeland Security and Emergency Management.

H. NEW BUSINESS: None.

I. COMMITTEE COMMENTS:

Chair Warren asked LEPC Coordinator Klejka to announce the Bridge Loss Emergency Operations Plan (EOP) is being updated and will be reported on at the next meeting.

J. SET NEXT MEETING AGENDA/DATE(S)

Regular Meeting Date: monthly on the 2nd Thursday at noon.

The next regular meeting will be **February 10, 2022, at noon.**

Attendance can be in-person at Harrigan Centennial Hall or via zoom link.

LEPC Coordinator Klejka expressed gratitude for zoom attendance during surges of coronavirus.

M. ADJOURNMENT:

M/S to adjourn the meeting. Motion carried.

Jenny Klejka, LEPC Coordinator, adjourned the meeting at 12:12pm.