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**LOCAL EMERGENCY PLANNING COMMITTEE**  
Regular Committee Meeting Minutes  
October 14, 2021  
via Zoom and in person at Harrigan Centennial Hall

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**A. CALL TO ORDER** – Chair Warren called to order the October 14, 2021 meeting at 12:01 pm.

**B. ROLL CALL** – (Quorum established by at least one member present from four different categories.)

Present:

Category 1: Dave Miller, Assembly Liaison

Category 2: Fire Chief Craig Warren, LEPC Chair (SFD); Jean Achee sitting in for

Category 3: Becky Meiers (LEPC PIO, KCAW)

Category 4: Amy Zanuzoski (Sitka Counseling); Mim McConnell

Category 5: Scott Wagner (NSRAA); Trish White, LEPC Vice-Chair (White's Pharmacy)

Category 6: Mary Ann Hall (Retired Medical Technologist); Joel Hanson; Robert Hattle

Category 7: Jennifer Klejka, LEPC Coordinator (SFD)

Absent:

Category 2: George Bennett Jr (SEARHC); Shannon Freitas (SEARHC); Geraldine Laux (TSA);

Robert Baty (SPD Chief); Lance Ewers, (SPD)

Category 3: vacancy

Category 4: Justin Mullenix

Others Present: Jacyn Schmidt, Sitka Sound Science Center

**C. Welcome & Introductions:**

- Dave Miller was welcomed as the new Assembly Liaison to the Local Emergency Planning Committee.
- Jacyn Schmidt was welcomed as a member of the public. Jacyn was invited to attend the meeting by member Scott Wagner, given her position of GeoScience Coordinator with Sitka Sound Science Center.

**D. APPROVAL of AGENDA: October 14, 2021**

There were no additions, deletions or objections to the agenda.

**E. APPROVAL OF MINUTES: Regular Meeting of September 9, 2021.**

**M S –to approve the minutes of September 9, 2021.**

**Motion carried.**

**F. COMMUNICATIONS**

1. **SHARK/ARES Report:** The Sitka Sportsman Association was the location for a recent public exposition on ham radio technology. Monday “nets” and the building of the emergency mobile command unit continues.
2. **Broadcast Communications Update:** An Operations Apprentice has been hired at KCAW.

**G. COMMITTEE REPORTS**

1. HazMat Report – Jenny Klejka reported on an upcoming SFD hazmat training for volunteers in the Fire Fighters I class. CO2 detectors have been borrowed by members of the public. In March, Tier II reporting will begin again.

2. LEPC Public Information Officer (PIO) – Becky Meiers hopes to have the Raven Radio Operations Apprentice assist with developing public service announcements.
3. Sitka Red Cross – None.

#### **H. UNFINISHED BUSINESS:**

1. **Coronavirus EOC updates**

Chief Warren, Incident Commander (IC) for the Emergency Operations Center (EOC) reported on the most recent meeting. Meetings are held every three weeks.

2. **Tsunami Inundation and Pedestrian Evacuation Maps**

Chief Warren requested modifications of the maps per the prior LEPC discussion to remove the red line and add shaded areas between 25' to 35', along with cautionary “best to evacuate” areas.

#### **I. NEW BUSINESS:**

1. **Discussion on Committee structure and opportunities for streamlining duties.**

The Assembly asked all Assembly Liaisons to meet with their respective City Commissions, Boards and Committees to discuss how the respective commission, board or committee could be structured and streamlined for efficiencies. Liaisons are to report back to the Assembly at the November 23, 2021 Assembly Meeting. Per the request from the Clerk’s office, this item was placed on the LEPC October 2021 agenda in the event LEPC does not meet prior to November 23. Ideas presented included: meet quarterly; utilize sub-committees to meet more often for specific projects; consider meeting in the evening; provide an orientation packet be given to new members (include Emergency Plans, scope of LEPC, to include any applicable City ordinance, State statute and/or Federal guidelines).

#### **J. COMMITTEE COMMENTS:**

Chief Warren attended the Sitka Sound Science Center workshop on landslide awareness notification. Chief Warren reported the workshop was informative and the networking was spectacular. Chief Warren introduced Jacyn Schmidt, instrumental in the process of developing a dashboard. Various metrics will be used in a dashboard for the viewer to evaluate risk and likelihood of a hazard event. Jacyn Schmidt anticipates the dashboard will be available in its first version in the Spring of 2022.

Robert Hattle commended the community for how well it handles situations like the coronavirus pandemic and for its preparedness in many areas. Hattle observed for Sitka’s size, the community is responsive and prepared. He expressed appreciation for the service of all.

#### **K. SET NEXT MEETING AGENDA/DATE(S)**

Regular Meeting Date: monthly on the 2nd Thursday at noon.

Since the next regular meeting falls on Veterans Day, November 11, 2021, the November LEPC regular meeting will meet **November 18, 2021, at noon.**

Attendance can be in-person at Harrigan Centennial Hall or via zoom link.

#### **M. ADJOURNMENT:**

**M/S to adjourn the meeting. Motion carried.**

Chair Warren adjourned the meeting at 12:50pm.