
LOCAL EMERGENCY PLANNING COMMITTEE

Regular Committee Meeting Minutes
Thursday, November 14, 2024, 12:00 PM
Harrigan Centennial Hall, 300 Harbor Drive

A. CALL TO ORDER

Craig Warren called to order the meeting of November 14, 2024, at 12.01pm

B. ROLL CALL

(Quorum established by at least one member present from four different categories.)

Present:

Category 2: Craig Warren, Chair, (SFD), Adam Horton, (Fire/EMS), Robert Moelder, (SEARHC), Robert Baty (Police Chief)

Category 5: Trish White, LEPC Vice President

Category 6: Mary Ann Hall (Retired Medical Technologist), Joel Hanson, Robert Hattle

Category 7: Zach Carlson, LEPC Coordinator (SFD)

Absent:

Category 1: Kevin Mosher (Assembly Liaison), Thor Christianson (Alternate Assembly Liaison)

Category 2: Shannon Freitas (SEARHC), Lance Ewers (SPD)

Category 3: Becky Meiers, LEPC PIO (KCAW)

Category 4: Amy Zanuzoski (Sitka Counseling)

Category 5: Scott Wagner, (NSRAA)

Others Present:

Karl Muench (SFD), LEPC Secretary (SFD)

C. WELCOME & INTRODUCTIONS (Visitors &/or New Members, if any)

1. Warren welcomed and introduced new LEPC members Robert Hattle and Robert Moelder. Warren provided an overview of Sitka's Local Emergency Planning Committee history, purpose, funding, and quorum requirements.

D. AGENDA CHANGES

1. None

E. APPROVAL OF MINUTES: Warren moved to approve the LEPC September 12, 2024, minutes. The motion passed unanimously by voice vote.

F. PUBLIC PARTICIPATION FOR ITEMS NOT ON THE AGENDA

1. None

G. COMMUNICATIONS

1. None

H. COMMITTEE REPORTS

1. Hazmat Report: Carlson reported 1 hazmat incident over the last month. The spill was reported to be minor, and cleanup is complete. Carlson said USCG had jurisdiction over the incident.
2. Public Information Officer (PIO) Report: None

I. UNFINISHED BUSINESS

1. Updating ICS Forms
2. Warren told the committee that after changes are made, he'll present to LEPC.

J. NEW BUSINESS

1. Opening CBS EOP All Hazards Administrative Overview
2. Consideration of move to change LEPC meetings from monthly to quarterly.

K. COMMITTEE COMMENTS

1. Hanson commented on the Sitka Food Security Report, highlighting the need for food cash/bank. Hanson told the committee that currently 1/3 of Sitka residents do not keep 1 week's supply of food at home.

L. ADJOURNMENT

The next LEPC meeting will be January 9, 2025, at noon in Harrigan Centennial Hall.

Hanson moved to adjourn the meeting. Seeing no objections, the meeting was adjourned at 12.28 pm.

Attest:

Selena Zhao, LEPC Secretary