

Sitka Public Library Commission

October 4, 2023

The meeting was called to order at 6:00 p.m. by Sandy Fontaine, Vice Chair

Roll Call

Present: Sandy Fontaine (Vice Chair), Margie Esquiro (Commissioner), Allison Lawrie (Commissioner), Callie Simmons (Commissioner), Jeff Budd (Chair) attended via Zoom

Excused: Tommy Martin (Commissioner), Jessica Ieremia (Library Director)

Unexcused: Rachel Worthey (Commissioner) **Absent:** Crystal Duncan (Assembly Liaison)

Members of the Public: No members of the public present and **NO Public Comment**

Approval of the Agenda – M/S by Margie/Allison to approve the amended Agenda (we deferred a number of items until we look more carefully over the items and have time to talk with Jessica about them). Today's new Agenda has only Art Donation under New Business and No Old Business. Motion passed.

Approval of previous Minutes from the June 6, 2023 meeting

M/S by Jeff/Allison to approve the Minutes of June 7, 2023. Motion passed.

Reports:

No Library Director or Assembly Liaison reports

Friends Liaison (Jeff Budd) - Friends met and are on board with hosting the AKLA convention in March of 2024. 200-300 people could possibly attend. Jeff will help with entertainment. Kari and the Friends will work with Jessica on whatever is needed. Sandy wondered if dates have been firmed up, especially with the Centennial Building. Kari Sagel is retiring from SSD at the end of this year, not sure what she will be doing with the Friends after that time.

Commissioners - Sandy expressed a little bit of frustration with information flow and feeling out of the loop. She would like to talk with Jess Earnshaw at the City offices about this. Margie mentioned that we are meeting in November but not in December and wondered if we needed a December meeting.

New Business

- **ART DONATION** – We would like Jessica's take on this donation so will table this until the next meeting. We are in agreement that the Willis Osbakken donation of 3 items from the Calvin family would be a good addition to the library but had questions for the Library Director about displaying the items and display costs and whether it would be a permanent display. The family mentioned that they would cover the costs of displays.

No Old Business

Items for the next meeting's agenda –

- **New Business** FY 2023, December 6th Meeting
- **Old Business:** Osbakken Art Donation, AKLA Conference update, IT update,

Other items for future meetings include: Meeting Room Policy Review and finalizing the Reconsideration of Materials Policy

Back Burner Items: City Code 2.16 for Library Commission, Marg Ward Donation, and Curt Ledford Bench

Public Comment: No members of the public present

Meeting was adjourned at 6:40 p.m.

Next Meeting: Wednesday, November 1, 2023

Minutes submitted by Margie Esquiro, Secretary; approved at November 1, 2023 meeting.

Future Meetings: February 7, 2024, March 6, 2024, April 3, 2024 and May 1, 2024, September 4, 2024, October 2, 2024, and November 6, 2024. We agreed to meet only 7 times a year (no meetings in December, January, June, July, August UNLESS we feel we need to meet on an important issue).

This is directly off the City and Borough website:

Library Commission - Have general supervision and care of the library and buildings and grounds; submit an annual budget; make rules and regulations for the library, all with approval of the assembly; recommend appointments to the administrator of library staff. ([SGC 2.16](#)) The Library Commission meets on the first Wednesday of the month at 6:00 p.m. at Harrigan Centennial Hall.