

## Sitka Public Library Commission Minutes

April 6, 2022

In Person Meeting at Harrigan Centennial Hall

The meeting was called to order at 6:08 p.m. by Chair, Nicole Filipek.

### Roll Call

**Present:** Nicole Filipek (Chair), Jessica Ieremia (Library Director), Dave Miller (Assembly Liaison), Margie Esquiro (Commissioner), Darryl Rehkopf (Commissioner), Sandra Fontaine (Commissioner)

**Excused:** Jeff Budd (Commissioner), Tommy Martin (Commissioner)

**Public Comment:** *No members of the public present*

**Approval of the Agenda** - No changes made, **Agenda approved**

**Approval of Minutes from February 2, 2022 and March 2, 2022 meetings.**

- Minutes of February 2, 2022 meeting approved.
- Minutes of March 2, 2022 meeting approved.

### Reports

*Jessica Ieremia (Library Director)*

- Library usage is about 1,500 patrons shy of pre-Pandemic time
- Credit card machine will be available for use in the library
- Preparing Alaska's Cultural Organizations for Emergencies Course and Workshop Procedures Manual is in progress, Johanna is working on this
- Staff changes happening as David Kreiss-Tomkins and Hannah Wolf-Pike will be leaving. One new hire so far (Mary Beth Palof) and another coming.
- Library spaces are all being used and there was some discussion about use of the multi-purpose space. *(It was suggested that we look at the Library policies to clarify uses and procedures.)*
- Art hanging system and new display case glass will be installed
- Chromebooks delivered but not ready for public use
- Princh for printing needs to be installed
- Website links are still broken (5 months so far)
- John Straley Book Event (March) and Peeps Diorama Contest (April)
- Babies & Books, Preschool Grab N Go, Baranof school visits happening
- SAIL youth library tour, Teen Advisory Board Meeting
- Summer Reading Buddies is planning on 20 kids, adult buddies needed
- Budget – the library is on track in its spending

*Dave Miller (Assembly Liaison)* – No report

*Friends Liaison (Jeff Budd)* – No report

*Library Centennial Planning (Jess & Margie)* – Committee met on March 23, 2022

- Good working committee
- Walking Tours of all 11 of the library sites around Sitka is in the planning stages, hopefully first tours in May. Bill, Martina, and Ariadne are working on this
- So far we have collected \$1,000 from an old Friends account, \$1,200 from the Spelling Bee, and \$400 from the book throw down. The Friends also voted on an additional \$2,000 for the events. We agreed on a budget of \$30,000.
- March 2023 is the 100<sup>th</sup> Year so maybe January, February, March events: Author visit, art show, radio pieces, reading room, walking tour, storytelling, 14 Miles video, maybe a book parade and an ice cream social
- Logo changes reviewed. We will have one printed out on a t-shirt and a book bag to check and then order the swag that will be for sale at the library
- Survey is being developed by Kari and Jess to see what activities people would be interested in attending, and to line up some volunteers to help a various activities
- Question regarding Sitka Historical Society participation – Bill is in touch

#### New Business –

##### **Discussion/Direction of Marjorie L. Ward donation of \$21,076.36**

- Not ready to present a final project and budget for the Marg Ward Donation
- M/S by Margie/Sandy to set aside \$10,000 of the donation for a special project highlighting birds and gardens. **Motion passed unanimously.**
- M/S by Margie/Nicole to deposit the remainder of the donation into the Library Endowment Fund. **Motion passed unanimously.**

##### **Discussion/Direction of proposed bench to honor Curt Ledford**

- The city is in the process of developing a procedure for Benches, Memorials, and Donations. Jess is on that committee.
- M/S by Darryl/Sandy to table the bench project until such time as the city has a published policy. **Motion passed unanimously.**

Old Business - No further IT discussion at this time

Items for the next month's agenda – Marge Ward Donation; IT concerns

Public Comment: *No members of the public present*

**Next Meeting: May 4, 2022 at 6:00pm in the Centennial Building**

**Meeting was adjourned at 7:46 p.m.**

**Minutes submitted by Margie Esquiro, Secretary (Track 50, 1:41:08)**