

Sitka Public Library Commission Minutes

November 2, 2022

In Person Meeting at Harrigan Centennial Hall

The meeting was called to order at 6:04p.m. by Chair, Nicole Filipek.

Roll Call

Present: Nicole Filipek (Chair), Jeff Budd (Commissioner), Margie Esquiro (Commissioner), Sandy Fontaine (Commissioner), Jessica Ieremia (Library Director), Crystal Duncan (Assembly Liaison)

Excused: Allison Lawrie (Commissioner), Tommy Martin (Commissioner)

Public Comment: No members of the public present

Approval of the Agenda - No changes made; Agenda approved

Approval of previous Minutes from October 5, 2022 meeting

Addition under Nicole Filipek's report requesting participation and input from others on the 100th year Proclamation before out next meeting.

M/S by Jeff/Margie to approve the Minutes of October 5, 2022. Motion passed unanimously.

Reports

Jessica Ieremia (Library Director) –

- Numbers are up which is good; Jess will correct the numbers on her report
- Maintenance ordering new glass for large display cases as the wrong glass was ordered
- Leak in the Study Room and the roof will need repair but the roof is under warranty
- Sitka Electric is replacing the problem lighting throughout the library
- October Programming was well attended –Babies & Books, Halloween Program, and a trick or Treat Scavenger Hunt all month long
- November Programming = in person story time starting on the 10th, Dungeons & Dragons youth group is starting up, Teen Advisory Board meets on the 4th, Celebrating Native American Heritage Month Activities all month
- Margot will start providing individual computer sessions by appointment, and possibly full classes. IT is helping develop a form that will be on the website to see what the public needs are around computers and to schedule sessions
- Jess continues to work on re-establishing the community's connection with the library post pandemic
- SPL will be closed on Veteran's Day and Thanksgiving

Crystal Duncan (Assembly Liaison) – Welcome to our new Assembly Liaison

Friends Liaison (Jeff & Jess) – The Friends had a meeting and approved all the book sale money to go directly to the 100th birthday celebration scheduled for April 1, 2023 The Friends of the Library is in need of members. Kari Sagel is the current president and Martina Kruzer is the new Treasurer. Jeff is the Library Commission Liaison.

Library Centennial Planning (Jess, Jeff & Margie) – Fundraising events leading up to the 100th year party were discussed: January = Library Grind, February = Sitka Reads and Spelling Bee on the 9th, March = Book Challenge. Author Visits include Lauren Peters presenting on repatriation of remains from Carlisle Indian School to Alaska and a talk on the Fort Ross/Sitka connection in late January; and Bren Smith *Eat Like a Fish* author at Harrigan with a visit to SHS on March 9th. The main event (Celebrating 100 Years of Sitka Public Library – A Place of Stories) will be on Saturday, April 1, 2023 at the Library from 1:00 – 4:00 with opening remarks, baked goods and lemonade, a craft table for kids, possibly dressed up book characters, tote bags and t-shirts sale table, a magic show, and the opening of an art show which Sandy has volunteered to organize. There will be food carts (Mexicali & Jessie’s Uptown Dogs) outside Harrigan Hall and tables for eating in the Steelhead Room with music.

New Business –

- Review and discussion of SPL annual report (patron numbers, going fine free update, donations to the General Fund)
- Review of Technology correspondence since last meet and discussion of our next steps – John responded to our letter and Jess meet with John Leach and Grant from IT. They discussed procurement of Microsoft 11 and piloting it on one computer for one month, purchase of printer(s), replacement of computers soon and a regular schedule of replacement. Summer tickets were finally addressed. A discussion of a “Super User” at the Library who can have administrative access to problem solve is being considered. We struggle to provide basic computer needs to patrons with their privacy respected.
- Review draft of 100th Year Proclamation that Nicole and Jeff worked on, more input is requested using supporting documentation and historical context

Old Business - *Short Takes for Library Trustees* video training modules were postponed until next month. Commissioners can get their own log in to watch them at home and access other information from United for Libraries, a division of the American library Association.

Comments & Announcements - Anticipated absences of the Secretary in Dec., Jan., and Feb.; selection of officers in January; Jeff Budd’s term ends January 28, 2023; Nicole Filipek’s term ends March 10, 2023, and the Commission still needs another member.

Items for the next month’s agenda - Technology Services update and continued discussion; Viewing of Short Takes for Library Trustees training modules; 2nd draft of 100th Year Proclamation, budget due December 30th.

Public Comment: *No members of the public present*

Next Meeting: was scheduled for **Wednesday, December 7, 2022 at Harrigan Centennial Hall** Margie Esquiro asked to be excused due to medical travel. It was decided to change the **December meeting to Thursday, December 1, 2022 at 6:00pm**

Meeting was adjourned at 7:44p.m.

Minutes Approved at December 1, 2022 regular meeting and submitted by Margie Esquiro, Secretary