



Parks and Recreation Committee Agenda

Tuesday, November 14, 2023 12:00 PM
Harrigan Centennial Hall, 330 Harbor Drive

Members: Chair – James Poulson, Ben Hughey, Brandon Marx
Rich Krupa, Katherine Prussia, Steve Black
Assembly Liaison: Kevin Mosher

I. CALL TO ORDER

II. ROLL CALL

III. AGENDA CHANGES

IV. APPROVAL OF MINUTES

A. September 12, 2023, and October 10, 2023

V. REPORTS

Chair:

Members:

City Staff:

Assembly Liaison:

Other(s): Sitka Trail Works

VI. PERSONS TO BE HEARD (For items OFF the agenda - not to exceed 3 minutes)

VII. UNFINISHED BUSINESS

VIII. NEW BUSINESS

IX. PERSONS TO BE HEARD (For items ON or OFF the agenda – not to exceed 3 minutes)

X. ADJOURNMENT



Parks and Recreation Committee Minutes

Tuesday, October 10, 2023, 12:00 p.m.
Harrigan Centennial Hall

Members: Chair – James Poulson, Ben Hughey, Brandon Marx
Rich Krupa, Kevin Knox, Katherine Prussian
Assembly Liaison: Kevin Mosher

I. CALL TO ORDER

Chair James Poulson called the meeting to order at approximately 12:03 p.m.

II. ROLL CALL

Present: James Poulson, Ben Hughey, Brandon Marx, Rich Krupa, Katherine Prussian, and Steve Black

Absent: None.

Assembly Liaison: None.

Staff Present: Jess Earnshaw, Deputy Clerk, Barb Morse, Temporary Parks, and Recreation Coordinator

Others: None.

III. AGENDA CHANGES

None.

IV. APPROVAL OF MINUTES

None.

V. REPORTS

Chair: None.

Members: Marx provided input on the motion that was approved during the previous meeting concerning scheduling.

City Staff: Barb Morse, the Parks, and Recreation Coordinator, announced that Kevin Knox would officially assume the role of Parks, and Recreation Coordinator starting this upcoming Thursday. Connor Dunlap, Buildings, Grounds and Park Supervisor reported they were working on winterization prep work.

Assembly Liaison: None.

Other(s): None.

VI. PERSONS TO BE HEARD (For items OFF the agenda - Not to Exceed 3 Minutes)

None.

VII. UNFINISHED BUSINESS

None.

VIII. NEW BUSINESS

A. Sitka Trail Plan

Ben Hughey Sitka Trail Works provided a background on the draft 2023 Sitka Trail Plan. He stated that the plan focuses on the greater Sitka areas, the entire City and Borough of Sitka on Baranof, Kruzof, southern Chichagof and outlying islands that encompass over 50 formal trails. He mentioned that the Sitka Trail Plan called for 13 new trails and 11 trail reconstructions. And it also included recommendations for policy, programming, and infrastructure to enhance outdoor recreation in Sitka.

Marx moved to recommend the Municipal Administrator sign the Sitka Trail Plan, MOU, which was a part of the plan that is non-obligatory.

The motion passed unanimously by a voice vote.

IX. PERSONS TO BE HEARD (For items on or off the agenda - Not to Exceed 3 Minutes)

None.

X. ADJOURNMENT

The next meeting would be on November 14 10, 2023, at noon in Harrigan Centennial Hall.

Hearing no objection, Chair Poulson called the meeting adjourned at 12:30 p.m.

Attest:

Jess Earnshaw, Deputy Clerk



Parks and Recreation Committee Minutes

Tuesday, September 12, 2023, 12:00 p.m.
Harrigan Centennial Hall

Members: Chair – James Poulson, Ben Hughey, Brandon Marx
Rich Krupa, Steve Black, Katherine Prussian
Assembly Liaison: Kevin Mosher

I. CALL TO ORDER

Chair James Poulson called the meeting to order at approximately 12:03p.m.

II. ROLL CALL

Present: James Poulson, Ben Hughey, Brandon Marx, Rich Krupa, Katherine Prussian, and Kevin Knox

Absent: None.

Assembly Liaison: Chris Ystad

Staff Present: Jess Earnshaw, Deputy Clerk, Barb Morse, Temporary Parks and Recreation Coordinator

Others: None.

III. AGENDA CHANGES

None.

IV. APPROVAL OF MINUTES

A. August 8, 2023

Knox moved to approve the August 8, 2023, minutes as written. Motion passed by a unanimous voice vote.

V. REPORTS

Chair: None.

Members: None.

City Staff: None.

Assembly Liaison: None.

Other(s): Ben Hughey, Sitka Trail Works, reported on the concluding phases of the trail plan development. The team had been diligently working on the project for a couple of years, and they are preparing to present a draft to our Trail Plan Committee this week. They also expect to share a draft of the trail plan with the public, likely within the next month.

VI. PERSONS TO BE HEARD (For items OFF the agenda - Not to Exceed 3 Minutes)

Bridget Hitchcock expressed a desire for a bathroom near the community playground and suggested its inclusion in the upcoming budget cycle. Brandon Marx commented about the unreported utilization of the commercial lodge use.

VII. UNFINISHED BUSINESS

B. Discussions on the management of field and facility usage, including the potential recommendation to the administrator for the new Parks and Recreation director to oversee the field use schedule in collaboration with the user group committee's input.

Marx presented a comprehensive overview of the subcommittee meetings, schedules, policies, and the priority use system applicable to all users.

Krupa felt it was essential to streamline the process and ensure everyone followed the same procedures. This approach aligns with the practices of other communities, treating it as a standard city field.

From the public who spoke in support: Justin Bagley, Brant Brantman, Brock Bal, Tatiana Perkins, Kelly Waller, Steve Black, and Liberty Siegel.

From the public who spoke against: Karen Case, Rodney Campbell, Rich McAlpin, Erickson Fish, and Carrie Fish.

Krupa moved to have the Parks and Recreation Coordinator oversee the managing and scheduling of city-owned public fields and facilities. Additionally, they will facilitate quarterly meetings between all user groups. The motion PASSED by the following vote.

Yes: 5- Poulson, Hughey, Krupa, Knox, and Prussian

No: 1-Marx

VIII. NEW BUSINESS

C. Update on the Land and Water Conservation Fund Grant

Barb Morse, Parks, and Recreation Coordinator reviewed the memo in the packet. She said that the Land and Water Conservation Fund Grant was open for applications and earlier this year, the Parks and Recreation Committee unanimously endorsed an upgrade to the courts at Crescent Harbor. She believed that this project aligned well with the available funding. And was proposing that the city apply for this grant.

Brandt Brantman provided comments on the multi-use facility. Hughey wondered if a bathroom could be included in the proposal. Morse stated it could not be included in this scope.

Knox moved to recommend CBS to apply to the Land and Water Conservation Fund grant opportunity for the Crescent Harbor courts upgrade. The motion passed by a unanimous voice vote.

XI. PERSONS TO BE HEARD (For items on or off the agenda - Not to Exceed 3 Minutes)
None.

VIII. ADJOURNMENT

The next meeting would be on October 10, 2023, at noon in Harrigan Centennial Hall.
Hearing no objection, Chair Poulson called the meeting adjourned at 1:10 p.m.

Attest:
Jess Earnshaw, Deputy Clerk