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# Sitka Port and Harbors Commission

## Meeting Agenda

Wednesday March 13, 2024, 6:00 PM  
Harrigan Centennial Hall

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### Commission Members:

Andrew Callistini, Jorgen Eliason, Tyler Green,  
Dave Gordon, Justin Peeler, Shauna Thornton, Tamy Stevenson,  
Assembly Liaison: Chris Ystad

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **CORRESPONDENCE**
- IV. **AGENDA CHANGES**
- V. **PERSONS TO BE HEARD**  
*Public participation on any item off the agenda – time limit not to exceed 3 minutes for any individual.*
- VI. **APPROVAL OF MINUTES**
  - A. February 15, 2024
- VII. **REPORTS**
  - Chair:
  - Harbor Master:
  - City Staff:
  - Assembly Liaison
  - Other(s)
- VIII. **UNFINISHED BUSINESS**
  - B. Update on Seine Skiff Policy
- IX. **NEW BUSINES**
- X. **SET NEXT MEETING DATE AND AGENDA ITEMS**
- XI. **ADJOURNMENT**



# Sitka Port and Harbors Commission Minutes

Thursday, February 15, 2024, 6:00PM  
Harrigan Centennial Hall

## Port and Harbors Commission Members:

Dave Gordon, Shauna Thornton, Tamy Stevenson,  
Tyler Green, Andrew Callistini, Jorgen Eliason, Justin Peeler  
Chris Ystad (Assembly Liaison)

### I. CALL TO ORDER

Chair Thornton called to order at 6:05 PM

### II. ROLL CALL

Present: Andrew Callistini, Shauna Thornton, Dave Gordon & via Zoom: Justin Peeler  
Absent: Tamy Stevenson, Jorgen Eliason, Tyler Green

Staff: Harbormaster Stan Eliason, Office Manager Alicia Soto

### III. CORRESPONDENCE

None.

### IV. AGENDA CHANGES

Seeing no objections, Chairman Thornton changed the agenda to address item C, Finance Director, Melissa Haley will present a report on the harbor fund, including rate recommendation, before item B, an update on Seine Skiff Policy.

### V. PERSONS TO BE HEARD

None.

### VI. APPROVAL OF MINUTES

A. Approval of January 10, 2024, meeting minutes

**M- Callistini moved to approve the January 10, 2024, meeting minutes. Motion passed unanimously.**

### VII. REPORTS

- 1) **Harbormaster** – Eliason stated that 4 derelict vessels are being disposed of. He also stated that the Work Float contract will be signed soon and should be finalized by September or October 2024. He is hiring 2 Port Security Officers. He will be in Juneau for the Alaska Association of Harbormasters and Port Administrators Conference. Discussion was had about the traffic at the Port Wall.
- 2) **City Staff** – None.
- 3) **Chair** – None
- 4) **Assembly Liaison** –None
- 5) **Other (s)** –None

### VIII. UNFINISHED BUSINESS

B. Update on Seine skiff policy

Discussions were had about the current City of Sitka general code for charging secondary vessels/skiffs in the water. The commissioners are to submit ideas by March 6, 2024.

**IX. NEW BUSINESS**

C. Finance Director Melissa Haley will present a report on the harbor fund, including rate recommendations.

D. Discussion was had about the rate structure of the harbor department, extending the life span of Eliason Harbor floats and electrical systems. It was suggested that the FY25 harbor rates increase by 4%, rather than the FY24 previous recommendation of 7.3%.

**Gordon moved to approve the suggested 4% rate increase. Motion passed unanimously.**

**Gordon moved to approve the suggested 10% rate increase for security and tender fees for CY24, CY25, and CY26. Motion passed unanimously.**

**X. SET NEXT MEETING DATE AND AGENDA ITEMS**

- March 13, 2024 at 6:00 PM
- Seine skiff policy wording.

**XI. ADJOURNMENT**

Chair Thornton adjourned the meeting at 7:00 PM

Attest: Alicia Soto, Harbor Office Manager

Only one secondary vessel is permitted for each primary vessel. A secondary vessel may not exceed one-half the overall length of the primary vessel and not exceed a maximum length of 25 feet (exception rafting in transient locations) No floating skiff will be tied or otherwise moored to any other vessel moored to that berth in any way as to protrude into the passage lane to another berth or in such a way as to block passage from any other vessel. No skiff or other secondary vessel will be separately moored to the Sitka Harbor system except at a berth specifically assigned for moorage to the owner of that skiff and with appropriate fees paid.

Exception: No charge from March 1<sup>st</sup> through September 30<sup>th</sup> for those secondary seine skiffs that perform an integral part of the primary vessel's prosperity.

(Ord. 14-07 § 4 (part), 2014.)