

# Sitka Port and Harbors Commission Minutes

Wednesday May 11, 2022, 6:00PM  
Harrigan Centennial Hall

## **Port and Harbors Commission Members:**

Tyler Green, Dave Gordon, Chris Ystad, Shauna Thornton,  
Michael Nurco, Tamy Stevenson  
Kevin Knox (Assembly Liaison)

### **I. CALL TO ORDER**

Chairman Thornton called the meeting to order at 7:35pm.

### **II. ROLL CALL**

**Commissioners Present:** Tyler Green, Shauna Thornton, Tamy Stevenson, Michael Nurco, Chris Ystad. Dave Gordon

**Assembly Liaison:** Kevin Knox

**Staff:** Harbormaster Stan Eliason and Harbor Office Manager Alicia Soto.

### **III. CORRESPONDENCE**

None.

### **IV. AGENDA CHANGES**

None.

### **V. PERSONS TO BE HEARD**

None.

### **VI. APPROVAL OF MINUTES**

#### **A. Approval of the April 13th, 2022, meeting minutes.**

**M – Thornton / S – Ystad motioned to approve the April 13th, 2022, meeting minutes.**

**Motion passed unanimously.**

### **VII. REPORTS**

**Harbormaster** – Harbormaster Eliason reported was able to hire 2 Port Security Officers, still looking for an operations member. Additional cruise ships to CBS facilities due to incident at the private facility. Staff will be staging a 20-yard container for cardboard. This will reduce staff time having to dump 3 times a week to 1 time a week.

**City Staff** – None

**Chair** – None

**Assembly Liaison** – Assembly passed the FY23 budget.

**Other (s)** – None

### **VIII. UNFINISHED BUSINESS**

**B.** None.

### **IX. NEW BUSINESS**

**C. Harbor Electrical Infrastructure**

Scott Elder-Utility Director. Advised that a cost-of-service rate study is being performed citywide, the results of that study will be available in a few months.. After hours callout to the harbors is a \$500.00 fee if it's not the electrical infrastructure's fault. This fee has not been charged to the boat owner in the past. The other electrical rate payers have been subsidizing it. Elder recommended an electrical delivery fee of \$10.00 per month to build capital needed to maintain, and to use the funds for a contractor or an inhouse electrician. Elder will have an update when the Harbor Commission reconvenes in September.

**D. Passenger Wharfage/Development fees**

Commission member Ystad introduced passenger wharfage fees to cover maintenance and replacement of tender facilities. Harbormaster Eliason spoke about having data from 2019 because he had the same idea as Ystad. Harbormaster Eliason advised that Ketchikan and Juneau have passenger wharfage/port development fees. Harbormaster Eliason also advised the commission that he will be tracking use of the tender facilities this season and will provide that data when the commission reconvenes.

**X. SET NEXT MEETING DATE AND AGENDA ITEMS**

1. The next regular scheduled meeting would take place on September 14<sup>th</sup>, 2022, at 6:00pm.
2. Vessel Insurance (unfinished business, May 11, 2022)
3. SOA launch ramp (unfinished business September meeting)
4. Passenger wharfage/development (unfinished business May 11<sup>th</sup>, 2022)
5. Harbor Electrical update (May 11<sup>th</sup>, 2022, meeting)
6. Crescent Harbor Green Strip update (May 11<sup>th</sup>, 2022, work session)

**XI. ADJOURNMENT**

**Chairman Thornton adjourned the meeting at approximately 8:30pm**

Attest: Stan Eliason, Harbormaster