



CITY AND BOROUGH OF SITKA

A COAST GUARD CITY

PARKS AND RECREATION

100 Lincoln Street | Sitka, Alaska 99835

www.cityofsitka.com

recreation@cityofsitka.org

907-747-4031

FACILITIES USE APPLICATION/AGREEMENT

Parks and Recreation contact information:

| | | | |
|--------------|----------------|---------------|--------------------------------|
| Contact name | Andrew Roseman | | |
| Phone number | 9077474033 | Email address | andrew.roseman@cityofsitka.org |

601 Halibut Point Road #B, Room # _____, Sitka, Alaska 99835

Applicant/User information:

| | | | |
|-------------------|--|---------------|--|
| Organization name | | | |
| Contact person | | | |
| Phone number | | Email address | |
| Mailing address | | | |

Use information:

| | | | |
|-----------------------------|--|---------|--|
| Facility requested | | | |
| Purpose of use | | | |
| Date(s) | | Time(s) | |
| Equipment requested | | | |
| On-Site supervisor name(s) | | | |
| Staff/contractor(s) name(s) | | | |
| # of participants expected | | | |

Fees, expenses, and insurance (completed by the Program):

| | | | | | |
|-------------|-----|------------|--------|-------|--|
| Rental fees | | Staff fees | | Other | |
| Equipment | | Deposit | | TOTAL | |
| Insurance | Yes | No | Limits | | |

USE AGREEMENT:

This Facilities Use Agreement (the "Agreement"), which consists of this form and the attached terms and conditions, creates a legal contract between the Applicant/user and the City and Borough of Sitka Parks and Recreation Program (the "Program"). By signing below, the Applicant/user confirms that it understands and agrees to the terms and conditions of this Agreement and agrees to abide by the rules and regulations established by the Program, a copy of which are attached and incorporated by reference. Further by signing below Applicant/user certifies that he/she is of legal age (18 years or older) to enter into this Agreement.

City and Borough of Sitka

Applicant/User

Signature Date

Signature Date

Print name Title

Print name Title

Terms and Conditions

USE OF SITKA SCHOOL DISTRICT (SSD) FACILITIES: A complete Parks and Recreation policy for use of SSD Facilities is available online and in City and Borough of Sitka (CBS) Parks and Recreation office. This policy includes current room rates and associated fees.

INSURANCE: Certain events require liability and property damage insurance to protect the sponsor, patrons, CBS, and SSD. In the event an organization cannot provide a COI for \$1,000,000 they may purchase tenant event insurance through GatherGuard, CBS's third-party insurance vendor. This information will be provided to users by Parks and Recreation staff as necessary.

OBJECTIONABLE PERSONS: CBS, through its Parks and Recreation Coordinator, and its agents and employees, reserves the right to eject for cause any person or persons from SSD Facilities or any part thereof, and upon exercise of this authority through the Parks and Recreation Coordinator, its agents, or Sitka Police, User hereby waives any right and all claim for damages against CBS by exercise thereof.

INDEMNITY: User shall indemnify, defend, save, and hold the CBS and the SSD harmless from any losses, claims, lawsuits or liability, including attorneys' fees and costs, arising out of loss, damage or injury, including death, to persons or property occurring during the course of or as a result of the use under this agreement, including the user, its officials, employees, agents, representatives, and guests, except for damage caused by the CBS' or SSD own intentional conduct and/or negligence.

EXPIRATION OF OCCUPANCY: At the expiration of the occupancy contracted for herein, User shall quit the premises. The facilities and equipment used shall be returned in the same condition and repair as before User use thereof, except for ordinary wear and tear.

COMPLIANCE WITH LAWS: User shall secure all permits or licenses required by any agency having jurisdiction and shall otherwise comply with all laws of the United States and the State of Alaska, and all ordinances of the CBS and may not suffer of permit to be done anything on the premises in violation of any such statute, ordinance, regulation, or other applicable law.

ACCEPTANCE OF PREMISES: User agrees that it has inspected premises rented hereby and its equipment and that the same are in proper condition for the uses contemplated by the Tenant.

BINDING EFFECT OF RENTAL AGREEMENT: All terms and conditions this agreement shall be binding upon the parties, their heirs or representatives and assigns and cannot be varied or waived by any oral representation or promise of any agent or other person of the parties hereto unless the same be in writing and mutually signed by and duly authorized agent or agents of the parties who executed this Rental Agreement. The Parks and Recreation Coordinator may make additional rules to cover special uses.

GOVERNING LAWS: The parties to this agreement agree that the same was entered into in Sitka, Alaska and that the laws of the State of Alaska are applicable thereto.

All facility use policies must be adhered to.